

Sandwell and West Birmingham NHS Trust

Board Committee Chair's Report

Meeting:	Charitable Committee
Chair:	Andrew Argyle, Non-Executive Director
Date:	1 st February 2024
Present:	<p><u>Members:</u> Mr A Argyle, Non-Executive Director (Chair), Mr R Beeken, Chief Executive, Mr S Sheppard, Acting Chief Finance Officer, Ms M Roberts, Chief Nurse, Mrs L Harper, Non-Executive Director</p> <p><u>In attendance:</u> Mr J Shah, Head of Trust Charity, Mr E Edmead, Major Grants Manager, Mr C Higgins, Associate Director of Finance, Mr D Conway, Associate Director of Corporate Governance</p> <p><u>Apologies:</u> None</p>

Key points of discussion			
1.	<p>Charity draft 5-year strategy 2024 - 2029</p> <table border="1" style="width: 100%;"> <tr> <td style="background-color: #D3D3D3;"> <p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Comprehensive draft strategy document included in the meeting papers. Committee agreed that this was a very good document which included comments received from the incoming trustees. Minor amendments discussed by the committee. Ongoing consideration of the balance between a focus on "community" and "hospital" based care was discussed. It was agreed that this would be considered further as the new Trustees develop the independent charity. </td> <td style="text-align: center; vertical-align: middle;"> <div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div> </td> </tr> </table>	<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Comprehensive draft strategy document included in the meeting papers. Committee agreed that this was a very good document which included comments received from the incoming trustees. Minor amendments discussed by the committee. Ongoing consideration of the balance between a focus on "community" and "hospital" based care was discussed. It was agreed that this would be considered further as the new Trustees develop the independent charity. 	<div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div>
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2.	<p>Charity finance report</p> <table border="1" style="width: 100%;"> <tr> <td style="background-color: #D3D3D3;"> <p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Finance report noted. Head of Trust Charity explained the variances to budget . Overall finances remain relatively healthy despite national pressure on charity donations due to the cost of living / economic environment. Committee updated on one open issue regarding a legacy. </td> <td style="text-align: center; vertical-align: middle;"> <div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div> </td> </tr> </table>	<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Finance report noted. Head of Trust Charity explained the variances to budget . Overall finances remain relatively healthy despite national pressure on charity donations due to the cost of living / economic environment. Committee updated on one open issue regarding a legacy. 	<div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div>
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3.	<p>Major grants progress report</p> <table border="1" style="width: 100%;"> <tr> <td style="background-color: #D3D3D3;"> <p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Detailed report noted. Major grants manager outlined the successes and challenges to date. </td> <td style="text-align: center; vertical-align: middle;"> <div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div> </td> </tr> </table>	<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> Detailed report noted. Major grants manager outlined the successes and challenges to date. 	<div style="border: 1px solid black; background-color: #FF8C00; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div>
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* See below for assurance classification

	<ul style="list-style-type: none"> • Committee recognised the hard work and commitment behind the successful recruitment of local young people into Trust roles. • The committee discussed the impact of Charity independence and the new strategy on major grant work. 	
4.	Charity Independence Progress and Banking Recommendation	
	<u>Chair's opinion:</u> <ul style="list-style-type: none"> • Progress report noted. • Banking recommendation reviewed and proposal agreed by the Committee. 	<div style="border: 1px solid black; background-color: #008000; color: white; padding: 5px; width: fit-content; margin: 0 auto;">Substantial Assurance</div>
5.	Midland Metropolitan University fundraising campaign progress	
	<u>Chair's opinion:</u> <ul style="list-style-type: none"> • Item noted.. • The success of the fundraising campaign was outlined and the plans to bring this to a close as MMUH moves into its opening phase. • Good discussion of next steps and options re MMUH for the Charity post independence. 	<div style="border: 1px solid black; background-color: #ff8c00; color: white; padding: 5px; width: fit-content; margin: 0 auto;">Reasonable Assurance</div>
Positive highlights of note		
<ul style="list-style-type: none"> • Progress towards independence • New Trustees attended the Committee and are developing their thoughts / inputting to the new strategy 		
Matters of concern or key risks to escalate to the Board		
<ul style="list-style-type: none"> • Outcome of discussions surrounding a legacy should be monitored 		
Matters presented for information or noting:		
<ul style="list-style-type: none"> • Trust finance department will continue to provide accounting services which is consistent with other NHS charities 		
Decisions made:		
Actions agreed:		

Assurance classification

	<p>Management cannot clearly articulate the matter or issue; something has arisen at Committee for which there is little or no awareness and no action being taken to address the matter; there are a significant number of risks associated where it is not clear what is being done to control, manage or mitigate them; and the level of risk is increasing.</p>
	<p>There is partial clarity on the matter to be addressed; some progress has been made but there remain a number of outstanding actions or progress against any plans so will not be delivered within agreed timescales; independent or external assurance shows areas of concern; there are increasing risks that are only partially controlled, mitigated or managed.</p>
	<p>There is evidence of a good understanding of the matter or issue to be addressed; there are plans in place and these are being delivered against agreed timescales; those that are not yet delivered are well understood and it is clear what actions are being taken to control, manage or mitigate any risks; where required there is evidence of independent or external assurance.</p>
	<p>There is evidence of a clear understanding of the matter or issue to be addressed; there is evidence of independent or external assurance; there are plans in place and these are being actively delivered and there is triangulation from other sources (e.g. patient or staff feedback)</p>