



REPORT TITLE:	Board Committee Naming Alignment Report		
SPONSORING EXECUTIVE:	Kam Dhami, Chief Governance Officer		
REPORT AUTHOR:	Dan Conway, Associate Director of Corporate Governance / Company Secretary		
MEETING:	Public Trust Board	DATE:	13 th September 2023

1. Suggested discussion points <i>[two or three issues you consider the Trust Board should focus on in discussion]</i>
<p>This report provides an overview of an area of work that is happening across all four provider Trusts within the Black Country Collaboration Partnership to align Board governance and reporting arrangements.</p> <p>This report details the specific area of committee naming conventions.</p>

2. Alignment to our Vision <i>[indicate with an 'X' which Strategic Objective[s] this paper supports]</i>												
<table border="1"> <thead> <tr> <th>OUR PATIENTS</th> <th></th> <th>OUR PEOPLE</th> <th></th> <th>OUR POPULATION</th> <th></th> </tr> </thead> <tbody> <tr> <td>To be good or outstanding in everything that we do</td> <td>X</td> <td>To cultivate and sustain happy, productive and engaged staff</td> <td>X</td> <td>To work seamlessly with our partners to improve lives</td> <td>X</td> </tr> </tbody> </table>	OUR PATIENTS		OUR PEOPLE		OUR POPULATION		To be good or outstanding in everything that we do	X	To cultivate and sustain happy, productive and engaged staff	X	To work seamlessly with our partners to improve lives	X
OUR PATIENTS		OUR PEOPLE		OUR POPULATION								
To be good or outstanding in everything that we do	X	To cultivate and sustain happy, productive and engaged staff	X	To work seamlessly with our partners to improve lives	X							

3. Previous consideration <i>[at which meeting[s] has this paper/matter been previously discussed?]</i>
None

4. Recommendation(s)
The Public Trust Board is asked to:
a. APPROVE the changes to the Board Committees' names for alignment across the four Black Country Collaborative provider Trusts with immediate effect.

5. Impact <i>[indicate with an 'X' which governance initiatives this matter relates to and, where shown, elaborate in the paper]</i>							
Board Assurance Framework Risk 01	x	Deliver safe, high-quality care.					
Board Assurance Framework Risk 02	x	Make best strategic use of its resources					
Board Assurance Framework Risk 03	x	Deliver the MMUH benefits case					
Board Assurance Framework Risk 04	x	Recruit, retain, train, and develop an engaged and effective workforce					
Board Assurance Framework Risk 05	x	Deliver on its ambitions as an integrated care organisation					
Corporate Risk Register [Safeguard Risk Nos]							
Equality Impact Assessment	Is this required?	Y		N	x	If 'Y' date completed	n/a
Quality Impact Assessment	Is this required?	Y		N	x	If 'Y' date completed	n/a

SANDWELL AND WEST BIRMINGHAM NHS TRUST

Report to the Public Trust Board on 13th September 2023

Board Committee Naming Alignment Report

1. Introduction or background

- 1.1 The Black Country Collaboration Partnership Governance Group meet monthly to discuss and take forward areas of governance that will support the Collaborative Partnership Agreement.
- 1.2 The group has discussed how consistency and aligned working can be achieved within the Board Committees.
- 1.3 There is already a degree of consistency which can be built on and this paper proposes several changes to enable greater alignment and facilitate improved joint working by aligning the naming conventions for the Board Committees across all four Trusts as far as is possible.

2. Board Committee alignment

- 2.1 All four provider Trusts have commenced an exercise to align their Board committee arrangements to allow for greater consistency and, where appropriate, support integrated working and sharing of good practice.
- 2.2 A review has taken place and there is already a significant degree of consistency with only three Committees being unique at any of the four Trusts. The Terms of Reference for each are being explored to understand the potential benefits of these to each organisation regarding good practice in each of the committee reporting schedules and ambitions. In the meantime, all four Trusts have agreed to a simplification in the naming protocols and have identified the following:

Current	Proposed
Quality and Safety Committee	Quality Committee
Finance, Investment and Performance Committee	Finance & Productivity Committee
People and Organisational Development Committee	People Committee
Charitable Funds Committee	Charity Committee
Audit and Risk Management Committee	Audit Committee
Remuneration and TCS Committee	Remuneration Committee

- 2.3 The Integration Committee and MMUH Opening Committee will remain the same.
- 2.4 The Charitable Funds Committee will no longer be a Board Committee once independency status is achieved in 2024.

- 2.5 Further discussions are currently underway to explore the alignment of the Terms of Reference and scope of work for each of the committees.
- 2.6 Each of the organisations have taken the responsibility to arrange for the NED and Executive Director leads to join a 'share and learn' conversation for the Quality, Finance and Productivity and People Committee's. Some of the following subjects will be discussed in the meetings.
- What works well?
 - Areas to improve / strengthen.
 - Annual work plans.
 - How escalation to Trust Board is managed.
- 2.7 The Finance and Productivity Committee share and learn session took place on 14th August 2023 and the Quality Committee and People Committee sessions are due to be held in late September.
- 2.8 A briefing from each meeting will be shared to each committee in October 2023.

3. Recommendations

- 3.1 The Public Trust Board is asked to:
- a. **APPROVE** the changes to the Board Committees names for alignment across the four Black Country Collaborative provider Trusts, with immediate effect.

Dan Conway
Associate Director of Corporate Governance / Company Secretary
6th September 2023