

Report Title	Application of Trust Seal		
Sponsoring Executive	Kam Dhami, Director of Governance		
Report Author	Dan Conway, Associate Director of Corporate Governance		
Meeting	Trust Board (Public)	Date	2 nd March 2022

1. Suggested discussion points *[two or three issues you consider the Trust Board should focus on]*

The Trust Seal is used by the Board of Directors to executive legal documents (such as formal contracts and lease agreements) agreed on behalf of the Trust. Under the Board's Standing Orders, a register shall be kept to record the sealing of these documents.

In accordance with Trust practice, the Trust Board is asked to review and approve the affixation of the Trust seal as follows:

No	Description	Signed by	Date
389	Medical Building Lease Renewal: Between ALTA Cyclotron Servers & University of Birmingham & Sandwell and West Birmingham Trust.	Dinah McLannahan, Chief Finance Officer & Ruth Wilkin Director of Communications	10/02/22
390	Deed of Rectification of Lease relating to Car Park (multi-storey) @ Sandwell General: Between Sandwell and West Birmingham Trust & Railway Pension Nominess Ltd	Dinah McLannahan, Chief Finance Officer & Ruth Wilkin Director of Communications	10/02/22
391	Deed of Rectification of Lease relating to Car Park (multi-storey) @ City Hospital: Between Sandwell and West Birmingham Trust & Railway Pension Nominess Ltd	Dinah McLannahan, Chief Finance Officer & Ruth Wilkin Director of Communications	10/02/22
391	Underlease relating to Car Park (multi-storey) @ Sandwell General: Between Sandwell and West Birmingham Trust & Railway Pension Nominess Ltd & Q-park Ltd & Q-Park Holdings	Dinah McLannahan, Chief Finance Officer & Ruth Wilkin Director of Communications	10/02/22
392	Underlease relating to Car Park (multi-storey) @ City Hospital: Between Sandwell and West Birmingham Trust & Railway Pension Nominess Ltd & Q-park Ltd & Q-Park Holdings	Dinah McLannahan, Chief Finance Officer & Ruth Wilkin Director of Communications	10/02/22

2. Alignment to our Vision *[indicate with an 'X' which Strategic Objective this paper supports]*

Our Patients		Our People		Our Population	
To be good or outstanding in everything that we do	X	To cultivate and sustain happy, productive and engaged staff	X	To work seamlessly with our partners to improve lives	X

3. Previous consideration *[where has this paper been previously discussed?]*

N/A

4. Recommendation(s)

The Trust Board is asked to:

- a. Approve** the affixation of the Trust Seal (as set out above).

5. Impact <i>[indicate with an 'X' which governance initiatives this matter relates to and where shown elaborate]</i>						
Trust Risk Register	-	Risk Number(s): N/A				
Board Assurance Framework	-	Risk Number(s): N/A				
Equality Impact Assessment	Is this required?	Y	<input type="checkbox"/>	N	X	If 'Y' date completed
Quality Impact Assessment	Is this required?	Y	<input type="checkbox"/>	N	X	If 'Y' date completed