

Sandwell and West Birmingham NHS Trust

Board Committee Chair’s Report

Meeting:	Quality and Safety Committee	
Chair:	Mike Hallissey	
Date:	26 th November 2022	
Present:	<p>Members:</p> <p>Mike Hallissey, Assoc Non-Executive Director (Chair)</p> <p>Lesley Writtle, Non-Executive Director</p> <p>Jo Newens, Acting Chief Operating Officer</p> <p>Melanie Roberts, Chief Nursing Officer</p> <p>Kam Dhami, Chief Governance Officer</p> <p>Dave Baker, Chief Strategy Officer</p>	<p>In attendance:</p> <p>Helen Hurst, Director of Midwifery</p> <p>Chizo Agwu, Deputy Medical Director</p> <p>Parmjit Marok, GP Rotton Park Medical Centre</p> <p>Dan Conway, Assoc Director of Corp. Governance</p>

Key points of discussion		
1.	<p>Research and Development Plan Report</p> <p>Chair’s opinion: The report outlined some of the progress to date on R&D. It was over optimistic in the progress to date and there was a recognition of need to refocus the aspirations as part of BHP and to ensure we align with the wider ICS research strategy. There was a call for funding to be allocated to cover the shortfall in the income streams which needed discussion as part of overall trust priorities</p>	<p>Partial Assurance</p>
2.	<p>R&D Key Performance Indicators</p> <p>Chair’s opinion: The paper identified the challenges of meeting R&D performance metrics over the COVID pandemic. The activity was in line with partners but there was a recognition of the goal of 6000 participants needed review. The time to opening a study was identified as an area of concern which required focus</p>	<p>Partial Assurance</p>
3.	<p>Medicines Management Safety</p> <p>Chair’s opinion: The paper outlined the significant concerns over the this aspect of care and proposed options for delivery of improved training and performance. the committee supported the approach and sought regular reports on the progress.</p>	<p>Partial Assurance</p>

* See below for assurance classification

4.	Maternity Dashboard and Neonatal Data Report	
	Chair's opinion: The workforce challenge remains a risk and there was concern over the pressure extra cover was placing on existing staff. Mitigation from on going recruitment provided some assurance.	Reasonable Assurance
5.	Fundamentals of Care Draft Metrics	
	Chair's opinion: the first draft of the metrics were discussed and suggestions for revision made. Revised metrics to be discussed in due course	Reasonable Assurance
6.	Finance Recovery Plan: Quality Impact Assessments	
	Chair's opinion: The QIA were presented and approved	Substantial Assurance
7.	Gold Covid Report	
	Chair's opinion: Update on current position received with no major issues identified	N/a
8.	MMUH metrics	
	Chair's opinion: Current progress to meeting the models of care required for MMUH were presented and challenges discussed. More work is required on LoS and understanding specialty bed needs to meet the bed requirements. There was a recognition of the changing patient origin and its impact on modelling	Partial Assurance
Positive highlights of note		
<ul style="list-style-type: none"> Steps have been made in performance on research 		
Have any of the reports/discussions today impacted the Q&S risk included in the BAF?		
<ul style="list-style-type: none"> Medicines management remains a concern 		
Matters of concern or key risks to escalate to the Board		
<ul style="list-style-type: none"> 		
Matters presented for information or noting:		
<ul style="list-style-type: none"> Draft metrics for the Fundamentals of Care are being developed to support better care 		
Decisions made:		
<ul style="list-style-type: none"> 		
Actions agreed:		

Assurance classification

	<p>Management cannot clearly articulate the matter or issue; something has arisen at Committee for which there is little or no awareness and no action being taken to address the matter; there are a significant number of risks associated where it is not clear what is being done to control, manage or mitigate them; and the level of risk is increasing.</p>
	<p>There is partial clarity on the matter to be addressed; some progress has been made but there remain a number of outstanding actions or progress against any plans so will not be delivered within agreed timescales; independent or external assurance shows areas of concern; there are increasing risks that are only partially controlled, mitigated or managed.</p>
	<p>There is evidence of a good understanding of the matter or issue to be addressed; there are plans in place and these are being delivered against agreed timescales; those that are not yet delivered are well understood and it is clear what actions are being taken to control, manage or mitigate any risks; where required there is evidence of independent or external assurance.</p>
	<p>There is evidence of a clear understanding of the matter or issue to be addressed; there is evidence of independent or external assurance; there are plans in place and these are being actively delivered and there is triangulation from other sources (e.g. patient or staff feedback)</p>