



Sandwell and West Birmingham NHS Trust Board Committee Chair's Report

Meeting:	Finance, Investment and Performance Committee		
Chair:	Rachel Hardy		
Dates:	26 th July 2023 & 1 st September 2023		
Present:		26 th July 2023	1st September 2023
	Rachel Hardy, Non-Executive Director (Chair)	Attended	Attended
	Mick Laverty, Non-Executive Director (Member)	Attended	Attended
	Andrew Argyle, Non-Executive Director (Member)	Attended	Attended
	Dinah McLannahan, Chief Finance Officer (Member)	Attended	Attended
	Johanne Newens, Chief Operating Officer (Member)	Apologies	Attended
	Frieza Mahmood, Chief People Officer (Member)	Apologies	Apologies
	Martin Sadler, Executive Director of IT & Digital (Member)	Attended	Attended
	Daren Fradgley, Chief Integration Officer (Member)	Attended	Apologies
	Jatinder Sharma, Assoc Non-Executive Director (Member)	Apologies	Apologies
	Dave Baker, Chief Strategy Officer	Attended	Attended
	Simon Sheppard, Director of Operational Finance	Attended	Attended
	Craig Higgins, AD Finance Accounting	Attended	Attended
	Paul Stanaway, AD Financial Management	Apologies	Apologies
	Dan Conway, Assoc Director of Corporate Governance	Attended	Attended
	David Dingwall, CIP Consultant	Attended	Attended
	Meagan Fernandes, Deputy Chief People Officer		Attended
	Tammy Davies, Deputy Chief Integration Officer		Attended

* See Reading Room for assurance classification

26th July 2023

1.	Month 3 Finance Report	
	<u>Chair's opinion:</u>	
	<ul style="list-style-type: none"> Received and noted. Concerns from the committee regarding delivery of key areas of this plan, therefore, it was agreed that the key focus in future meetings would be on: The workforce plan with delivery trajectories to be discussed in the august meeting with members of pod invited to ensure triangulation of focus and delivery between the two committees. The financial recovery programme (CIP) to develop the delivery plan for 23/24 and an ongoing iterative programme of efficiency, triangulated with all relevant committees. To discuss how CQI fits with this as part of an ongoing conversation. To review progress on a recurrent and non recurrent basis 	Partial Assurance
2.	Capital Programme and Cash 23/24 Report	
	<u>Chair's opinion:</u>	
	<ul style="list-style-type: none"> Received and noted. Early in the financial year however, significant risks to monitor 	Partial Assurance
3.	Cost Improvement Programme Report	
	<u>Chair's opinion:</u>	
	<ul style="list-style-type: none"> Noted see point 1. To receive a clear delivery trajectory at the meeting on 1st September with recommendations to develop into an ongoing recurrent efficiency programme. 	Partial Assurance
4.	Operational Performance Report	
	<u>Chair's opinion:</u>	
	Noted and Received. RH, JN and DB to meet to discuss how the performance report and metrics could be triangulated into one report	Partial Assurance
5.	FIPC Metrics	
	<u>Chair's opinion:</u>	
	<ul style="list-style-type: none"> Received and noted as per point 4 	Partial Assurance
6.	Improvement Programme System Report	
	<u>Chair's opinion:</u>	
	<ul style="list-style-type: none"> Received and noted as per point 3 	Partial Assurance
	EQUANS Contract Management Quarter 1 Report	

7.	Chair's opinion: • Received and noted.			Partial Assurance
8.	Quarterly Estates and Compliance Assurance Report			
	Chair's opinion: • Received and noted			Partial Assurance
9.	UTC Reportp			
	Chair's opinion: • <u>Received and noted</u>			Partial Assurance
10.	IT Frontline Digitisation Update			
	Chair's opinion: • Received and noted			Partial Assurance
11.	MMUH Finance Report			
	Chair's opinion: • Received and noted			Partial Assurance
Positive highlights of note		Matters of concern or key risks to escalate to the Board	Matters presented for information or noting	Actions agreed
•		• The current Group CIP plans lacked ambition to transition into best practice but the committee acknowledged there were some appropriate interventions. the Committee will now have a standing item on CIP and Workforce.	•	•

12.	Month 4 Finance Report	<div style="border: 1px solid black; background-color: #f4a460; padding: 5px; text-align: center;"> Partial Assurance </div>
<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> • Report received and noted. There is a significant risk that the trust will not meet its planned deficit this year on a recurrent and non-recurrent basis • To enable a clear view of the current workforce plan a triangulated approach to substantive staff, bank and agency was requested. • The CIP programme is significantly off plan on a recurrent and non-recurrent basis. • Continuing focus on the current opportunities and developing a programme of work of continuous improvement over the next 2 years is required • The resources to do this to be clear and agreed to enable the recent momentum to continue, otherwise it is difficult to see how this focus will continue. • Start the debate on 2024/25 planning, how the medium term outlook affects the priorities of the trust, how the trust will operate in its own entity and within a system, it is recommended that the board discuss the approach • It was agreed that we would review the following each month : • CIP , Plan , future FYE, impacts of continuing benefits work • Triangulated workforce information and a clear up date on the progress of rolling out e rostering 		
13.	Capital Programme and Cash 23/24 Report	<div style="border: 1px solid black; background-color: #f4a460; padding: 5px; text-align: center;"> Partial Assurance </div>
<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> • Received and noted 		
14.	Operational Performance Report	<div style="border: 1px solid black; background-color: #f4a460; padding: 5px; text-align: center;"> Partial Assurance </div>
<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> • Received and noted the detailed conversation to take place at the board on the key areas 		
15.	Workforce Plan Report	<div style="border: 1px solid black; background-color: #f4a460; padding: 5px; text-align: center;"> Partial Assurance </div>
<p><u>Chair's opinion:</u> As point 12</p>		
16.	Financial Recovery Plan – Reset	<div style="border: 1px solid black; background-color: #f4a460; padding: 5px; text-align: center;"> Partial Assurance </div>
<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> • As point 12 		
17.	Estates Strategy	<div style="border: 1px solid black; background-color: #ffff00; padding: 5px; text-align: center;"> Reasonable Assurance </div>
<p><u>Chair's opinion:</u></p> <ul style="list-style-type: none"> • Received, commended and approved as a start point baseline plan 		
Board Assurance Framework		

18.	Chair's opinion: <ul style="list-style-type: none"> Received and the 5 proposed areas agreed 			Partial Assurance								
19.	FIPC Metrics Chair's opinion: <ul style="list-style-type: none"> As per point 14 			Partial Assurance								
20.	MMUH Finance Report Chair's opinion: <ul style="list-style-type: none"> Received and noted 			Partial Assurance								
<table border="1"> <thead> <tr> <th data-bbox="33 475 577 547">Positive highlights of note</th> <th data-bbox="577 475 1102 547">Matters of concern or key risks to escalate to the Board</th> <th data-bbox="1102 475 1626 547">Matters presented for information or noting</th> <th data-bbox="1626 475 2177 547">Actions agreed</th> </tr> </thead> <tbody> <tr> <td data-bbox="33 547 577 697"> <ul style="list-style-type: none"> </td> <td data-bbox="577 547 1102 697"> <ul style="list-style-type: none"> </td> <td data-bbox="1102 547 1626 697"> <ul style="list-style-type: none"> </td> <td data-bbox="1626 547 2177 697"> <ul style="list-style-type: none"> </td> </tr> </tbody> </table>					Positive highlights of note	Matters of concern or key risks to escalate to the Board	Matters presented for information or noting	Actions agreed	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
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