| CLINICAL LEADERSHIP EXECUTIVE OUTBRIEF                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date of meeting                                                | 22nd December 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Attendees                                                      | Group Triumvirates (Group Directors, Group Directors of Nursing and Group Directors of Operations), Director of Therapies and Executive Directors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Apologies                                                      | Toby Lewis, Liam Kennedy, Bethan Downing, Frieza Mahmood                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Key points of discussion relevant to the Board                 | <ul> <li>Changing situation related to covid infection impact on the Trust and progress in development of vaccination delivery.</li> <li>Quality and Safety metrics that will align to Trust Strategic Objectives discussed with group leaders with plan to review further and develop a scorecard to reflect progress against the objectives.</li> <li>Single quality improvement approach reviewed (QSIR) and accepted for approach to be used by the Trust for all QI work. Training package already in place</li> <li>Change in car park fees from April 2021 discussed with more info on comparison with other Trusts, when last increase occurred and output from JLNCC.</li> </ul> |
| Positive highlights of note                                    | <ul> <li>Discharge to assess model and positive impact that this will have.</li> <li>Funding requirement to be reviewed at Joint overview committee and with better care fund as opportunities.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Matters of concern or<br>key risks to escalate to<br>the Board | COVID risks to be reviewed and updated with new risks added as needed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Matters presented for information or noting                    | • N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Decisions made                                                 | QSIR supported for QI methodology                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

David Carruthers, Acting Chief Executive
Acting Chair of the Clinical Leadership Executive
For the meeting of the Trust Board scheduled for 7th January 2020