

# AGENDA - TRUST BOARD SESSION IN PUBLIC

**Venue:**

Being held via MS Teams  
(joining details within Outlook Calendars)

**Date:**

Wednesday 13<sup>th</sup> September 2023,  
10:00 – 13:00

**Voting Members:**

Sir D Nicholson	(DN)	Chair
Mr M Laverty	(ML)	Non-Executive Director
Mrs R Hardy	(RH)	Non-Executive Director
Mrs L Writtle	(LW)	Non-Executive Director
Prof L Harper	(LH)	Non-Executive Director
Mr A Argyle	(AA)	Non-Executive Director
Mr R Beeken	(RBe)	Chief Executive
Dr M Anderson	(DC)	Chief Medical Officer
Mrs J Newens	(JN)	Chief Operating Officer
Ms M Roberts	(MR)	Chief Nursing Officer
Ms D McLannahan	(DM)	Chief Finance Officer

**Non-Voting Members:**

Dr M Hallissey	(MHa)	Associate Non-Executive Director
Mrs J Wass	(JW)	Associate Non-Executive Director
Mrs V Taylor	(VT)	Associate Non-Executive Director
Mr J Sharma	(JS)	Associate Non-Executive Director
Ms F Mahmood	(FM)	Chief People Officer
Miss K Dhami	(KD)	Chief Governance Officer
Mr D Baker	(DB)	Chief Strategy Officer
Mrs R Barlow	(RB)	Managing Director MMUH Programme Company
Mr D Fradgley	(DF)	Managing Director / Deputy CEO – Core Organisation

**In attendance:**

Mrs C Dawo	(CD)	Associate Director of Communications
Mr M Sadler	(MS)	Executive Director of IT & Digital
Ms H Hurst	(HR)	Director of Midwifery
Mr D Conway	(DCo)	Associate Director of Corporate Governance/Company Secretary

Time	Item	Title	Reference Number	Lead
10:00	1.	<b>Welcome, apologies and declarations of interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>  <b>Apologies:</b>	Verbal	DN
10:05	2.	<b>Staff/Patient/Service Story</b>	Verbal	MR
10:20	3.	<b>Minutes of the previous meeting, action log and attendance register</b> To approve the minutes of the meeting held on Wednesday 12 <sup>th</sup> July 2023 as a true/accurate record of discussions, and update on actions from previous meetings	TB (07/23) 001 TB (07/23) 002	DN
10:25	4.	<b>Chair's opening comments</b>	Verbal	DN
	5.	<b>Chief Executive's Report</b>	TB (09/23) 003	RBe
	6.	<b>Annual Plan Delivery – Prioritisation of Our Projects for 2023/24</b>	TB (09/23) 004	RBe

Time	Item	Title	Reference Number	Lead
	7.	Questions from members of the public, including outstanding questions from the AGM	Verbal	DN
<b>Learning from Countess of Chester Hospital</b>				
10:35	8.	FTSU Report	TB (09/23) 005	DM
10:45	9.	Fit and Proper Person Test ("FPPT") Framework	TB (09/23) 006	KD
<b>10 Mins Break (10:55)</b>				
<b>Our Population</b>				
11:05	10.	Board Level Metrics for Population	TB (09/23) 007	Exec Leads
11:10	11.	MMUH Opening Committee Assurance Report	TB (09/23) 008	ML
11:15	12.	Place Based Partnership Update	TB (09/23) 009	DF
11:25	13.	MMUH Report	TB (09/23) 010	RBa
<b>Our Patients</b>				
11:35	14.	Board Level Metrics for Patients	TB (09/23) 011	Exec Leads
11:40	15.	Quality and Safety Committee Assurance Report	TB (09/23) 012	MH
11:45	16.	Finance, Investment and Performance Committee Assurance Report	TB (09/23) 013	RH
11:50	17.	Audit and Risk Management Committee Assurance Report	TB (09/23) 013a	AA
11:55	18.	Finance Report Month 4	TB (09/23) 014	DM
12:05	19.	Maternity Report	TB (09/23) 015	MR
12:10	20.	Neonates Report	TB (09/23) 016	MR
12:20	21.	Protecting and Expanding Elective Activity	TB (09/23) 017	JN
<b>Our People</b>				
12:30	22.	Board Level Metrics for People	TB (09/23) 018	Exec Leads
12:35	23.	People and Organisation Development Committee Assurance Report	TB (09/23) 019	LW
<b>Governance, Risk &amp; Regulatory</b>				
12:40	24.	BAF Report	TB (09/23) 020	KD
12:45	25.	Board Committee Naming Alignment Report	TB (09/23) 021	KD
12:55	26.	Implementing an Improvement System to achieve Continuous Quality Improvement: Update and Next Steps	TB (09/23) 022	DB
<b>For Information</b>				
	27.	Board level metrics and IQPR exceptions	Reading Room	DB
12:55	28.	Any other business	Verbal	DN

Time	Item	Title	Reference Number	Lead
		Details of next meeting of the Public Trust Board: 8 <sup>th</sup> November 2023 at 10:00am		