

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Being held via WebEx Meetings  
(joining details within Outlook Calendars)

**Date:** Thursday, 6<sup>th</sup> May 2021,  
09:30 – 13:00

**Members:**

Sir D Nicholson (DN) Chair  
Mr M Laverty (ML) Non-Executive Director  
Mr M Hoare (MH) Non-Executive Director  
Mr H Kang (HK) Non-Executive Director  
Cllr W Zaffar (WZ) Non-Executive Director  
Prof K Thomas (KT) Non-Executive Director  
Mrs L Writtle (LW) Non-Executive Director  
Mr T Lewis (TL) Chief Executive  
Mr R Beeken (RBe) Interim Chief Executive  
Dr D Carruthers (DC) Medical Director  
Mr L Kennedy (LK) Chief Operating Officer  
Ms M Roberts (MR) Acting Chief Nurse  
Ms D McLannahan (DM) Chief Finance Officer  
Ms F Mahmood (FM) Chief People Officer  
Miss K Dhami (KD) Director of Governance

**In attendance:**

Mrs R Wilkin (RW) Director of Communications  
Mr D Baker (DB) Director of Partnerships & Innovation  
Ms H Hurst (HR) Director of Midwifery  
Ms S Rudd (SR) Assoc Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
		<b>Apologies:</b>		
	1.1	<b>Declarations of Interest: Sir David Nicholson KCB CBE</b>	TB (05/21) 001	
09:35	2	<b>Patient Story</b>	Verbal	MR
10:00	3	<b>Chair's Opening Comments</b>	Verbal	Chair
10:05	4	<b>Questions from Members of the Public</b>	Verbal	Chair
<b>UPDATES FROM BOARD COMMITTEES</b>				
10:10	5a	(a) receive the update from the <b>People and OD Committee</b> held on 30 <sup>th</sup> April 2021.	TB (05/21) 002	ML
		(b) receive the minutes from the <b>People and OD Committee</b> held on 26th February 2021.	TB (05/21) 003	ML
10:15	5b	(a) receive the update from the <b>Quality &amp; Safety Committee</b> held on 30th April 2021.	TB (05/21) 004	HK
		(b) <b>receive the minutes from the Quality &amp; Safety Committee</b> held on 26th March 2021.	TB (05/21) 005	HK
10:20	5c	(a) receive the update from the <b>Estates Major Projects Authority</b> held on 30th April 2021.	TB (05/21) 006	MH

Time	Item	Title	Reference Number	Lead
10:25	5d	(a) receive the update from the <b>Digital Major Projects Authority</b> held on 30th April 2021.	TB (05/21) 007	MH
		(b) receive the minutes from the <b>Digital Major Projects Authority</b> held on 26th February 2021.	TB (05/21) 008	MH
<b>MATTERS FOR APPROVAL / DISCUSSION</b>				
10:30	6.	<b>COVID-19: Overview, including vaccination update</b>	TB (05/21) 009	RBe
10:40	7.	<b>Planned care and recovery report</b>	TB (05/21) 010	LK
10:50	8.	<b>Maternity Services Report</b>	TB (05/21) 011	MR
11:00	<b>BREAK</b>			
11:10	9.	<b>HSMR review: Approach to improving Trust mortality rates</b>	TB (05/21) 012	DC
11:25	10.	<b>Finance</b>		
		a. H1 2021/22 Financial Plan	TB (05/21) 013	DM
		b. 2021/22 Capital Plan	TB (05/21) 014	DM
		c. Finance Report Month 12	TB (05/21) 015	DM
11:45	11.	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (05/21) 016	RBe
12:00	11.1	Integrated Quality and Performance Report	TB (05/21) 017	DB
12:15	11.2	Trust Risk Register Report	TB (05/21) 018	KD
12:25	12.	<b>CQC inspection preparedness report</b>	TB (05/21) 019	KD
12:40	13.	<b>Staff sickness improvement plan</b>	TB (05/21) 020	FM
<b>UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS</b>				
12:55	14.	<b>Minutes of the previous meeting, action log and attendance register</b> To approve the minutes of the meeting held on 1st April 2021 as a true/accurate record of discussions, and update on actions from previous meetings	TB (05/21) 021	Chair
			TB (05/21) 022	Chair
			TB (05/21) 023	Chair
<b>MATTERS FOR INFORMATION</b>				
	15.	<b>Any other business</b>	Verbal	Chair
	16.	<b>Details of next meeting of the Public Trust Board: Thursday, 3rd June 2021 via WebEx Meetings</b>		
13:00	<b>Meeting close</b>			