

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Being held via WebEx Meetings  
(joining details within Outlook Calendars)

**Date:** Thursday, 7<sup>th</sup> January 2021,  
09:30 – 13:00

### Members:

Mr R Samuda (RS) Chair  
Mr M Laverty (ML) Non-Executive Director  
Mr M Hoare (MH) Non-Executive Director  
Mr H Kang (HK) Non-Executive Director  
Cllr W Zaffar (WZ) Non-Executive Director  
Prof K Thomas (KT) Non-Executive Director  
Mrs L Writtle (LW) Non-Executive Director  
Mr T Lewis (TL) Chief Executive  
Dr D Carruthers (DC) Medical Director  
Mr L Kennedy (LK) Chief Operating Officer  
Ms M Roberts (MR) Acting Chief Nurse  
Ms D McLannahan (DM) Chief Finance Officer  
Ms F Mahmood (FM) Chief People Officer  
Miss K Dhama (KD) Director of Governance

### In attendance:

Mrs R Wilkin (RW) Director of Communications  
Mr D Baker (DB) Director of Partnerships & Innovation  
Ms H Hurst (HH) Director of Midwifery  
Mrs H Bromage (HB) Associate Chief Nurse  
Ms D Eltringham (DE) Group Director of Nursing  
Mr S Roy (SRR) Group Director, Surgery  
Ms S Rudd (SR) Associate Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> <b>Apologies:</b> Toby Lewis	Verbal	Chair
	2.	<b>Chair's Opening Comments</b>	Verbal	Chair
	3.	<b>Questions from Members of the Public</b>	Verbal	Chair
09:50	<b>Updates from Board Committees:</b>			
	4a	(a) receive the update from the <b>Audit and Risk Management Committee</b> held on 5 <sup>th</sup> November 2020. (b) receive the minutes from the <b>Audit and Risk Management Committee</b> held on 22nd June 2020.	TB (01/21) 001 TB (01/21) 002	LW LW
<b>MATTERS FOR APPROVAL OR DISCUSSION</b>				
10:00	5.	<b>COVID-19: Overview</b>	TB (01/21) 003	DC
10:10	6.	<b>Planned Care Update</b>	TB (01/21) 004	MR
10:20	7.	<b>COVID-19: Risks and mitigation</b>	TB (01/21) 005	KD
10:30	8.	<b>COVID-19: Vaccination Hospital Hub</b>	TB (01/21) 006	MR

<b>Time</b>	<b>Item</b>	<b>Title</b>	<b>Reference Number</b>	<b>Lead</b>
<b>10:40</b>	<b>9.</b>	<b>Ockenden review of Maternity Services</b>	TB (01/21) 007	<b>DC</b>
<b>BREAK</b>				
<b>11:15</b>	<b>10.</b>	<b>Infection Prevention and Control</b> a. Response to NHSE/I visit findings b. IPC Board Assurance Framework	TB (01/21) 008 TB (01/21) 009	<b>MR</b> <b>MR</b>
<b>REGULAR MATTERS</b>				
<b>11:30</b>	<b>11.</b>	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (01/21) 010	<b>DC</b>
<b>11:45</b>	11.1	Integrated Quality and Performance Report	TB (01/21) 011	<b>DB</b>
<b>12:00</b>	11.2	Finance Report: Month 08 2020/21 and Planning Update 21/22	TB (01/21) 012	<b>DM</b>
<b>12:15</b>	11.3	Trust Risk Register Report	TB (12/20) 013	<b>KD</b>
<b>12:25</b>	11.4	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (12/20) 014	<b>DC</b>
<b>12:30</b>	<b>12.</b>	<b>Strategic Board Assurance Framework</b>	TB (01/21) 015	<b>KD</b>
<b>12:40</b>	<b>13.</b>	<b>Surgical Never Event briefing</b>	TB (01/21) 016	<b>DC</b>
<b>UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS</b>				
<b>12:50</b>	<b>14.</b>	<b>Minutes of the previous meeting and action log</b> To approve the minutes of the meeting held on 3rd December 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (01/21) 017 TB (01/21) 018	<b>Chair</b> <b>Chair</b>
<b>MATTERS FOR INFORMATION</b>				
<b>13:00</b>	<b>15.</b>	<b>Any other business</b>	<b>Verbal</b>	<b>Chair</b>
	<b>16.</b>	<b>Details of next meeting of the Public Trust Board: Thursday, 4th February 2021 via WebEx Meetings</b>		