

QUALITY AND SAFETY COMMITTEE SUMMARY NOTE	
Date of meeting:	29 th October 2021
Attendees:	Kate Thomas (Chair), Lesley Writtle, David Carruthers, Liam Kennedy and Kam Dhami, <u>In attendance</u> : Sarah Carr-Cave, Helen Hurst, Chizo Agwu, Matthew Maguire and Dan Conway
Apologies:	Harjinder Kang, Mel Roberts, Dave Baker and Parmjit Marok
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <p>● Patient experience</p> <p>Benchmarking against the NHSI Patient Experience Improvement Framework is to be undertaken, from which a programme of work is to be developed. A new Patient Involvement and Insight Lead has been appointment who will be responsible for the strategic and operational delivery of the patient experience strategy and objectives, alongside meeting the statutory requirements.</p> <p>● Maternity dashboard and neonatal data</p> <p>The extended governance section of the report was commended. The staffing position remains challenging, despite recruitment days and increased publicity. Improvement options continue to be explored, including the introduction of nurses into midwifery.</p> <p>● Unannounced in-house inspection visits</p> <p>31 out of 57 first visits carried out in clinical areas across the sites, the remainder to be completed by the end of December. Re-visits commencing to check improvements in initial findings. Action to address emerging themes to be Executive-led. Learning both, notable practice and concerns, to be shared widely.</p> <p>● Safeguarding Q1 report</p> <p>Discussion covered the Safeguarding Children and Adult Team Activity; multi-agency partnership working and progress and key challenges both services are currently facing. The continuing and increasing pressures on the Looked after Children service and the direct impact on the caseload loads of the LAC team was called out as a high level risk. A decision on the business case is awaited. The knock-on effect to meeting KPIs was discussed.</p>
Positive highlights of note:	<ul style="list-style-type: none"> ● None
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> ● None

Matters presented for information or noting:	<ul style="list-style-type: none">• Mortality Dashboard• COVID 19 position• Planned care and recovery plan
Decisions made:	<ul style="list-style-type: none">• None
Actions agreed:	<ul style="list-style-type: none">• See the action tracker

Professor Kate Thomas, Non-Executive Director [on behalf of Harjinder Kang]
Chair of the Quality and Safety Committee

For the meeting of the Trust Board scheduled for 4th November 2021