

## AGENDA - TRUST BOARD SESSION IN PUBLIC

**Venue:** Being held via MS Teams  
(joining details within Outlook Calendars)

**Date:** Thursday, 4<sup>th</sup> November 2021,  
09:30 – 13:00

### Members:

Sir D Nicholson (DN) Chair  
 Mr M Laverty (ML) Non-Executive Director  
 Mr M Hoare (MH) Non-Executive Director  
 Mr H Kang (HK) Non-Executive Director  
 Cllr W Zaffar (WZ) Non-Executive Director  
 Prof K Thomas (KT) Non-Executive Director  
 Mrs L Writtle (LW) Non-Executive Director  
 Mr R Beeken (RBe) Chief Executive  
 Dr D Carruthers (DC) Medical Director  
 Mr L Kennedy (LK) Chief Operating Officer  
 Ms M Roberts (MR) Chief Nurse Nursing Officer  
 Ms D McLannahan (DM) Chief Finance Officer  
 Ms F Mahmood (FM) Chief People Officer  
 Miss K Dhami (KD) Director of Governance

### In attendance:

Mrs R Wilkin (RW) Director of Communications  
 Mr D Baker (DB) Director of Partnerships & Innovation  
 Mrs R Barlow (RB) Director of System Transformation  
 Ms H Hurst (HR) Director of Midwifery  
 Mr D Conway (DCo) Associate Director of Corporate Governance/Company Secretary

Time	Item	Title	Reference Number	Lead
	<b>1</b>	<b>Welcome, apologies and declarations of interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	<b>DN</b>
		<b>Apologies:</b>		
		<b>Declaration:</b> Daren Fradgley	TB (11/21) 001	<b>DN</b>
	<b>2</b>	<b>Patient story</b>	Verbal	<b>MR</b>
		<b>Minutes of the previous meeting, action log and attendance register</b> To approve the minutes of the meeting held on 7 <sup>th</sup> October 2021 as a true/accurate record of discussions, and update on actions from previous meetings	TB (11/21) 002 TB (11/21) 003 TB (11/21) 004	<b>DN</b>
	<b>3</b>	<b>Chair's opening comments</b>	Verbal	<b>DN</b>
	<b>4</b>	<b>Questions from members of the public</b>	Verbal	<b>DN</b>
<b>Updates from Board Committee Chairs</b>				
	<b>5a</b>	Receive the update from the <b>Quality and Safety Committee</b> held on 29 <sup>th</sup> October 2021	TB (10/21) 005	<b>KT</b>
	<b>5b</b>	Receive the update from the <b>People and OD Committee</b> held on 29 <sup>th</sup> October 2021	TB (10/21) 006	<b>ML</b>
<b>Our patients: To be good or outstanding in everything that we do</b>				

Time	Item	Title	Reference Number	Lead
	6.	Chief Executive's report	TB (10/21) 007	RBe
	7.	Maternity Improvement Plan	TB (07/21) 008	MR
	8.	Winter Plan	TB (10/21) 009	LK
<b>BREAK</b>				
	9.	COVID-19: Overview, including vaccination update	TB (10/21) 010	LK
<b>Our people: To cultivate and sustain happy, productive and engaged staff</b>				
	10.	Quarterly Pulse Check	TB (10/21) 011	FM
	11.	Retaining our staff (an update on retention activity)	TB (10/21) 012	FM
	12.	Well-led Self-Assessment	TB (10/21) 013	KD
<b>Our population: To work seamlessly with our partners to improve lives</b>				
	13.	Place-Based Partnerships Update	TB (10/21) 014	DF
	14.	Acute Collaboration Programme	TB (10/21) 015	DBa
<b>Governance / Assurance</b>				
	15.	Finance Report Month 6	TB (10/21) 016	DM
	16.	Draft H2 Submission ( <i>to follow</i> )	TB (10/21) 017	DM/FM /LK
	17.	Board level metrics and IQPR exceptions	TB (10/21) 018	DB
<b>13:00</b>	18.	Any other business	Verbal	DN
	19.	Details of next meeting of the Public Trust Board: Thursday, 2 <sup>nd</sup> December 2021 via MS Teams		
	Meeting close			