

Audit and Risk Committee Summary Note	
Date of meeting:	2 <sup>nd</sup> September 2021
Attendees:	Lesley Writtle, Harjinder Kang, Mick Laverty, Mike Hoare, Kate Thomas, Kam Dhami, Dinah McLannahan, Dave Baker, Mark Stocks, Zak Francis, Asam Hussain, Bradley Vaughan,
Apologies:	Waseem Zaffar, Mike Gennard
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li> <p>• <b>Learning from UHL</b></p> <p>At the Chair's request, the CFO conducted a review of the financial issues experienced at UHL to identify any lessons that could be learned by SWB. The review was informed by publicly available information and involved an assessment of the Trust's position against the recommendations from the Auditors to UHL. Some gaps in assurance were identified by DMc and actions suggested to mitigate risks. The proposed work was agreed by the Committee.</p> </li> <li> <p>• <b>Annual Audit report, including VFM</b></p> <p>The Committee considered the final Audit Findings report that provides the outcomes of the review of the 2020/21 financial statements of the Trust. This year also required a wider review of value for money, governance and economy, effectiveness and efficiency. A number of recommendations were made where risks of significant weakness in the Trust's arrangements were identified. The reported was approved and accepted subject to provision of the outstanding management responses. It was decided that a mid-year review of progress against the Auditor's recommendations would be presented to the Committee in February 2022.</p> </li> <li> <p>• <b>Counter Fraud Annual Report</b></p> <p>The summary annual report of the fraud prevention, detection and investigation work undertaken by the Trust's local counter fraud team was discussed and approved. The Committee considered there to be a strong anti-fraud culture in place supported by an effective fraud risk management programme. Activity on referrals had increased to pre-pandemic levels.</p> </li> <li> <p>• <b>Outstanding actions</b></p> <p>The number of outstanding actions from Internal Audit reviews has reduced but remains high (73 to 43). Particular concern, relates to those rated a high or medium risk. In response, the Chair will require Executive Directors with outstanding actions to attend the November meeting to explain the situation.</p> </li> </ul>

Positive highlights of note:	<ul style="list-style-type: none"> <li>The Counter Fraud Functional Standard Return (CFFSR) resulted in an overall rating green. The green rating assesses the Trust as fully compliant with the Standards and demonstrating the impact of work undertaken.</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>None</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li><b>DSP toolkit:</b> Two non-compliances [penetration testing and staff IG mandatory training] to be addressed by October.</li> <li><b>Safeguard risk system:</b> Work to continue to maximise the benefits of the system, to buy in expert support and provide an update in November.</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>The Annual Counter Fraud report was approved.</li> <li>Recommendations of DMC's UHL learnings from UHL were agreed.</li> </ul>
Actions agreed:	Record in the action tracker

Lesley Writtle, Non Executive Director  
Chair of the Audit & Risk Management Committee

For the meeting of the Trust Board scheduled for 7<sup>th</sup> October 2021