

ESTATES MAJOR PROJECTS AUTHORITY

Date of meeting:	26 th March 2021
Attendees:	<ul style="list-style-type: none"> Richard Samuda, Waseem Zaffar, Mike Hoare, Mick Laverty, Rachel Barlow, Dinah McLannahan, Austin Bell, Simon Sheppard, Susan Rudd.
Apologies:	<ul style="list-style-type: none"> Toby Lewis, Richard Beeken, Harjinder Kang
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> Construction programme slipped further 5 days and pressure in programme noted. Working with Balfour Beatty to balance mitigation of further potential slippage risk. Contingency position for review via Trust Board. Supportive escalations requested via NHSi to review Covid cost impact on the programme and funding. Resource to ensure workforce work stream capacity and capability requires increased resilience which will be reviewed to provide full assurance. Smethwick Towns Fund bid awarded £12.9 million for phase 1 of the Learning Campus at Midland Met'. Significant opportunity to impact on prospects for learning and employment, widening participation for the local population. HSJ Environmental Sustainability award notable success in month. ENGIE hard FM contract ready to go live in April.
Positive highlights of note:	<ul style="list-style-type: none"> Towns fund bid for Learning Campus, HSJ Environmental Sustainability award
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> Nil noted
Matters presented for information or noting:	<ul style="list-style-type: none"> NA
Decisions made:	<ul style="list-style-type: none"> Contingency instructions agreed pending Trust Board paper reconfirming finances.
Actions agreed:	<ul style="list-style-type: none"> Update contingency paper for private Trust Board. Revised terms of reference and meeting scheduled agreed.

Richard Samuda Chairman
Chair of the Estates Major Projects Authority
For the meeting of the Trust Board scheduled for 1st April 2021