

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Being held via WebEx Meetings  
(joining details within Outlook Calendars)

**Date:** Thursday, 4<sup>th</sup> March 2021,  
09:30 – 13:00

### Members:

Mr R Samuda (RS) Chair  
Mr M Laverty (ML) Non-Executive Director  
Mr M Hoare (MH) Non-Executive Director  
Mr H Kang (HK) Non-Executive Director  
Cllr W Zaffar (WZ) Non-Executive Director  
Prof K Thomas (KT) Non-Executive Director  
Mrs L Writtle (LW) Non-Executive Director  
Mr T Lewis (TL) Chief Executive  
Mr R Beeken (RBe) Interim Chief Executive  
Dr D Carruthers (DC) Medical Director  
Mr L Kennedy (LK) Chief Operating Officer  
Ms M Roberts (MR) Acting Chief Nurse  
Ms D McLannahan (DM) Chief Finance Officer  
Ms F Mahmood (FM) Chief People Officer  
Miss K Dhani (KD) Director of Governance

### In attendance:

Mrs R Wilkin (RW) Director of Communications  
Mr D Baker (DB) Director of Partnerships & Innovation  
Ms H Hurst (HR) Director of Midwifery  
Ms S Rudd (SR) Associate Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> <b>Apologies:</b> Toby Lewis	Verbal	Chair
09:35	2.	<b>Staff Story</b>	Verbal	MR
09:50	3.	<b>Chair's Opening Comments</b>	Verbal	Chair
09:55	4.	<b>Questions from Members of the Public</b>	Verbal	Chair
<b>Updates from Board Committees:</b>				
10:00	5a	(a) receive the updates from the <b>Audit &amp; Risk Management Committee</b> held on 4 <sup>th</sup> February 2021.	TB (03/21) 001	LW
		(b) receive the minutes from the <b>Audit &amp; Risk Management Committee</b> held on 5 <sup>th</sup> November 2020.	TB (03/21) 002	LW
10:05	5b	(a) receive the update from the <b>Charitable Funds Committee</b> held on 11th February 2021.	TB (03/21) 003	WZ
		(b) receive the update from the <b>Charitable Funds Committee</b> held on 12 <sup>th</sup> November 2020.	TB (03/21) 004	WZ
10:10	5c	(a) receive the update from the <b>People and Organisational Development Committee</b> held on 26th February 2021.	TB (03/21) 005	ML
		(b) receive the minutes from the <b>People and Organisational Development Committee</b> held on 30th October 2020.	TB (03/21) 006	ML

Time	Item	Title	Reference Number	Lead
10:15	5d	(a) receive the update from the <b>Quality &amp; Safety Committee</b> held on 26 <sup>th</sup> February 2021.	TB (03/21) 007	HK
		(b) receive the minutes from the <b>Quality &amp; Safety Committee</b> held on 29 <sup>th</sup> January 2021.	TB (03/21) 008	HK
10:20	5e	(a) receive the update from the <b>Digital Major Projects Authority</b> held on 26th February 2021.	TB (03/21) 009	MH
		(b) receive the minutes from the <b>Digital Major Projects Authority</b> held on 29th January 2021.	TB (03/21) 010	MH
10:25	5f	(a) receive the update from the <b>Estates Major Projects Authority</b> held on 26th February 2021.	TB (03/21) 011	RS
		(b) receive the minutes from the <b>Estates Major Projects Authority</b> held on 8 <sup>th</sup> January 2021.	TB (03/21) 012	RS
<b>MATTERS FOR APPROVAL OR DISCUSSION</b>				
10:30	6.	<b>COVID-19: Overview, including vaccination update</b>	TB (03/21) 013	RBe
10:45	7.	<b>Planned care and recovery report</b>	TB (03/21) 014	LK
11:00	8.	<b>Safe nurse staffing through the COVID-19 Pandemic</b>	TB (03/21) 015	MR
11:15	<b>BREAK</b>			
11:25	9.	<b>Maternity Services Report</b>	TB (03/21) 016	MR
11:40	10.	<b>CQC inspection preparation: ward self-assessment programme</b>	TB (03/21) 017	KD
11:50	11.	<b>Complaints Report Q3 2020/21</b>	TB (03/21) 018	KD
<b>REGULAR MATTERS</b>				
12:05	12.	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (03/21) 019	RB
12:25	13.1	Integrated Quality and Performance Report	TB (03/21) 020	DB
12:35	13.3	Finance Report: Month 10 2020/21	TB (03/21) 021	DM
12:45	13.4	Trust Risk Register Report	TB (03/21) 022	KD
<b>UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS</b>				
	13.	<b>Minutes of the previous meeting and action log</b> To approve the minutes of the meeting held on 4th February 2021 as a true/accurate record of discussions, and update on actions from previous meetings	TB (03/21) 023 TB (03/21) 024	Chair Chair
<b>MATTERS FOR INFORMATION</b>				
13:00	14.	<b>Any other business</b>	Verbal	Chair
	15.	<b>Details of next meeting of the Public Trust Board: Thursday, 1st April 2021 via WebEx Meetings</b>		