

<b>QUALITY AND SAFETY COMMITTEE</b>	
Date of meeting:	29 <sup>th</sup> January 2021
Attendees:	Harjinder Kang (Chair), Richard Samuda, Kate Thomas, Lesley Writtle, David Carruthers, Liam Kennedy, Melanie Roberts, Kam Dhami, Parmjit Marok and Helen Hurst <i>In attendance:</i> Dave Baker, Chizo Agwu and Susan Rudd
Apologies:	n/a
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>• <b>Gold update on COVID-19:</b> the conversation focused on the implications of increasing community COVID infection rates, pressures resulting in cancellation of and increasing number of routine services, staff sickness and ways being introduced to protect staff and patients by changes to PPE guidance.</li> <li>• <b>Planned care and recovery:</b> The planned care position and current clinical prioritisation across our inpatient waiting times was discussed.</li> <li>• <b>CQC Inspection preparedness:</b> An update on progress with the programme of work that is underway to prepare the Trust for CQC inspection was considered.</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• National and regional recognition of the Trust's reservists' strategy for supporting our ITUs.</li> <li>• Implementation of a standardised review document within Unity to allow capture of any potential harm to patients due to significant wait times.</li> <li>• Approval of the local governance arrangements put in place by the Director of Midwifery for responding to the Ockenden review</li> <li>• Over 5,000 staff vaccinated, which includes Trust and social services colleagues</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• Continued pressure on employees associated with Covid work and need to review detail of our mental health analysis</li> <li>• Need to provide clear data to committee and Board on ward staffing safety</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• IQPR</li> <li>• Learning from deaths dashboard</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>• Abolition of 2015-2020 Safety Plan data with advent of input model (Perfect Ward)</li> <li>• Findings from the community mortality reviews to be reviewed and actioned by SWB.</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• See action tracker</li> </ul>

**Harjinder Kang, Non-Executive Director**  
**Chair of the Quality and Safety Committee**

**For the meeting of the Trust Board scheduled for 4<sup>th</sup> February 2021**