

Charitable Funds Committee	
Date of meeting:	12 November 2020
Attendees:	Mr W Zaffar, Non-Executive Director & Chair Mr D Carruthers, Acting Chief Executive Mr R Samuda, Trust Chair Ms D McLannahan, Chief Finance Officer Ms R Wilkin, Director of Communications Mr J Shah, Head of Trust Charity Mr C Higgins, Associate Director of Finance Ms S Rudd, Assoc Director of Corporate Governance
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Audit findings report in relation to charity annual accounts • Revised cash flow forecast • NHS Charities Together funds and spend plan • MMUH campaign progress • Grants pipeline
Positive highlights of note:	<ul style="list-style-type: none"> • Funding received from NHS Charities Together to support Covid-19 restoration and recovery • MMUH arts strategy
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Delay to launch of MMUH public fundraising campaign with limit on face to face fundraising activity and pressure on local businesses
Matters presented for information or noting:	<ul style="list-style-type: none"> • Grants pipeline
Decisions made:	<ul style="list-style-type: none"> • Digital advertising screens - tender award • Agreed spend plan for NHS Charities Together funding
Actions agreed:	<ul style="list-style-type: none"> • Updated cashflow forecast to next CFC meeting • Recommend Trust Board formally adopts charity annual report and accounts following review of audit findings report

Waseem Zaffar, Trust Chair

Chair of the Charitable Funds Committee

For the meeting of the Trust Board scheduled for 3 December 2020