

<b>QUALITY AND SAFETY COMMITTEE</b>	
Date of meeting:	27 <sup>th</sup> November 2020
Attendees:	Harjinder Kang (Chair), Richard Samuda, Parmjit Marok, David Carruthers, Dave Baker, Kathleen French, Chizo Agwu, Susan Rudd.
Apologies:	Kam Dhami, Lesley Writtle, Liam Kennedy, Kate Thomas
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>• Terms of reference of Q+S committee were reviewed and updates required to cover full scope of areas of work of committee</li> <li>• COVID19 update given with reflections on vaccination, mortality, testing and community rates</li> <li>• Restoration and recovery figures and progress reviewed with focus on 52 week wait review and harm reviews for patients.</li> <li>• Childrens safeguard report was received.</li> <li>• Results endorsement progress in identification of issues and management plan for unendorsed results as well as unsolicited (radiology reports)</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• Good progress in achieving DMO1 target for radiology</li> <li>• Safe guarding mandatory training maintained at 95%</li> <li>• Cancer target section to be added to the R+R report</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• Endoscopy maintains below target at 65% but some improvement</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• Results endorsement work ongoing with new consideration for addressing the issues</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>•</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• Mortality report from LfD to come monthly</li> </ul>

**Harjinder Kang, Non-Executive Director**  
**Chair of the Quality and Safety Committee**  
**For the meeting of the Trust Board scheduled for 3rd December 2020**