

<b>Report Title</b>	Application of Trust Seal		
<b>Sponsoring Executive</b>	Kam Dhami, Director of Governance		
<b>Report Author</b>	Kam Dhami, Director of Governance		
<b>Meeting</b>	Trust Board (Public)	<b>Date</b>	3rd September 2020

**1. Suggested discussion points** *[two or three issues you consider the Trust Board should focus on]*

In accordance with Trust practice, the Trust Board is asked to approve the affixation of the Trust seal as follows:

No	Description	Signed by	Date
304	Agreement for Leases: Development of a Multi-storey Car Park at Sandwell General Hospital. Between Prime Infrastructure Management Services 3 Limited, Prime (GB) Holdings Limited, Q-Park Holding BV, Sandwell and West Birmingham Hospitals Trust, and Railway Pension Nominees Limited.	Richard Samuda - Chairman Dr David Carruthers – Medical Director / Acting Chief Executive	07/08/2020
305	**SEAL WITHDRAWN**	**REPLACED BY 311a**	N/A
306	**SEAL WITHDRAWN**	**REPLACED BY 313**	N/A
307	Agreement for Leases: Development of a Multi-storey Car Park at City Hospital. Between Prime Infrastructure Management Services 3 Limited, Prime (GB) Holdings Limited, Q-Park Holding BV, Sandwell and West Birmingham Hospitals Trust, and Railway Pension Nominees Limited.	Richard Samuda - Chairman Dr David Carruthers – Medical Director / Acting Chief Executive	07/08/2020
308	**SEAL WITHDRAWN**	**REPLACED BY 312a**	N/A
309	**SEAL WITHDRAWN**	**REPLACED BY 314**	N/A
310	**SEAL WITHDRAWN**	**REPLACED BY 315**	N/A
311	DWF - Q-Park limited and Sandwell Hospital. Contract Variation to the operating agreement	Richard Samuda - Chairman Dr David Carruthers – Medical Director / Acting Chief Executive	07/08/2020
312	DWF - Q-Park Holding Parent company guarantee	Richard Samuda - Chairman Dr David Carruthers – Medical Director / Acting Chief Executive	07/08/2020
311a	Head Lease: Relating to Multi-storey Car Park at Sandwell General Hospital.	Dr David Carruthers – Medical Director / Acting Chief Executive Liam Kennedy – Chief Operating Officer	12/08/2020
312a	Head Lease: Relating to Multi-storey Car Park at City Hospital.	Dr David Carruthers – Medical Director / Acting Chief Executive Liam Kennedy – Chief Operating Officer	12/08/2020
313	Footprint: Multi-storey Car Park at Sandwell General Hospital.	Dr David Carruthers – Medical Director / Acting Chief Executive Liam Kennedy – Chief Operating	12/08/2020

		Officer	
314	Footprint: Multi-storey Car Park at City Hospital (1 of 2).	David Carruthers – Medical Director / Acting Chief Executive Liam Kennedy – Chief Operating Officer	12/08/2020
315	Footprint: Multi-storey Car Park at City Hospital (2 of 2).	David Carruthers – Medical Director / Acting Chief Executive Liam Kennedy – Chief Operating Officer	12/08/2020
313a	Licence to assign Oakham Surgery and The Your Health Partnership and Sandwell and West Birmingham Hospitals NHS Trust (1 of 2).	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
314a	Licence to assign Oakham Surgery and The Your Health Partnership and Sandwell and West Birmingham Hospitals NHS Trust (2 of 2).	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
315a	Property Deed relating to lease of premises at Oakham Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
316	Property Deed relating to lease of premises at Oakham Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
317	HM Land Registry Transfer of whole registered title(s) Oakham Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
318	HM Land Registry Transfer of whole registered title(s) Oakham Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
319	Licence to assign: Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
320	Licence to assign: Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
321	Property Deed relating to the lease of premises of Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
322	Property Deed relating to the lease of premises of Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
323	HM Land Registry transfer of whole of registered title(s) Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance	14/08/2020

		Officer	
324	HM Land Registry transfer of whole of registered title(s) Rowley Village Surgery.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
325	Licence to assign relating to Regis Medical Centre.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
326	Licence to assign relating to Regis Medical Centre.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
327	**SEAL WITHDRAWN**	**REPLACED BY 334**	N/A
328	**SEAL WITHDRAWN**	**REPLACED BY 334**	N/A
329	HM Land Registry Transfer of whole of registered title(s) Regis Medical Centre.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
330	HM Land Registry Transfer of whole of registered title(s) Regis Medical Centre.	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	14/08/2020
331	Deed of settlement and warranty for air handling units and related services in connection with the Midland Metropolitan University Hospital (1 of 3).	David Carruthers – Medical Director / Acting Chief Executive Rachel Barlow – Director of System Transformation.	26/08/2020
332	Deed of settlement and warranty for air handling units and related services in connection with the Midland Metropolitan University Hospital (2 of 3).	David Carruthers – Medical Director / Acting Chief Executive Rachel Barlow – Director of System Transformation.	26/08/2020
333	Deed of settlement and warranty for air handling units and related services in connection with the Midland Metropolitan University Hospital (3 of 3).	David Carruthers – Medical Director / Acting Chief Executive Rachel Barlow – Director of System Transformation.	26/08/2020
334	Property deed relating to lease of premises at Regis Medical Centre (1 of 2).	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	26/08/2020
335	Property deed relating to lease of premises at Regis Medical Centre (2 of 2).	David Carruthers – Medical Director / Acting Chief Executive Dinah Mclannahan - Chief Finance Officer	26/08/2020
336	53874 Midland Metropolitan Hospital Architectural Specification. (x2)	Richard Samuda – Chairman. David Carruthers - Medical Director / Acting Chief Executive.	26/08/2020

## 2. Alignment to 2020 Vision *[indicate with an 'X' which Plan this paper supports]*

Safety Plan		Public Health Plan		People Plan & Education Plan	
Quality Plan		Research and Development		Estates Plan	x
Financial Plan	x	Digital Plan		Other <i>[specify in the paper]</i>	

**3. Previous consideration** *[where has this paper been previously discussed?]*

N/A

**4. Recommendation(s)**

The Trust Board is asked to:

- a. Approve the affixation of the Trust Seal (as set out above).

**5. Impact** *[indicate with an 'X' which governance initiatives this matter relates to and where shown elaborate]*

Trust Risk Register	-	Risk Number(s): N/A					
Board Assurance Framework	-	Risk Number(s): N/A					
Equality Impact Assessment	Is this required?	Y	<input type="checkbox"/>	N	<input checked="" type="checkbox"/>	If 'Y' date completed	
Quality Impact Assessment	Is this required?	Y	<input type="checkbox"/>	N	<input checked="" type="checkbox"/>	If 'Y' date completed	