

### DIGITAL MAJOR PROJECTS AUTHORITY

Date of meeting:	28 <sup>th</sup> August 2020
Attendees:	Richard Samuda, Mike Hoare, Liam Kennedy, Raffaella Goodby, Nicola Taylor, Martin Sadler, Katherine Bayley.
Apologies:	Kam Dhami, Toby Lewis, Siten Roy, Rajinder Biran
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>The Infrastructure Performance is considered to be in a stable enough position to allow the Trust DMPA to concentrate and focus on the strategy and forward look for informatics.</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>Unity Phase X is progressing with an upgrade planned in August.</li> <li>Windows 10 rollout plan is on track to be completed well within the deadline of January 14<sup>th</sup> 2021</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>N/A</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li></li> </ul>
Decisions made:	
Actions agreed:	<ul style="list-style-type: none"> <li>To receive monthly reports on performance and discuss by exception and continue to review Service Change Requests</li> </ul>

**Mike Hoare, Non-Executive Director**  
**Chair of the Digital Major Projects Authority**  
**For the meeting of the Trust Board scheduled for 3rd September 2020**