

QUALITY AND SAFETY COMMITTEE	
Date of meeting:	28 th August 2020
Attendees:	Harjinder Kang (Chair), Richard Samuda, Kate Thomas, Lesley Writtle, David Carruthers, Dave Baker, Melanie Roberts, Sarah Carr-Cave, Chizo Agwu, Parmjit Marok, Susan Rudd.
Apologies:	Toby Lewis, Kam Dhami, Kathleen French, Liam Kennedy
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • CQC update. A verbal update of the overall plan for preparation for a CQC visit was had and will be followed up at Trust Board. • COVID-19 situation and restoration plan. Review of hospital and community infection rates, new IPC guidance and development of dataset for system response to phase 3 letter was had. Closer working across BCWB STP to identify collaborative approach to service restoration is an important part of the STP clinical reference group. • Community and neonatal mortality reviews: Progress on looking at community deaths that occurred during the covid pandemic is underway. Learning from care provided will help inform any future surge and explain difference between death rates from covid and non-covid related illness. Progress on stillbirth review was provided.
Positive highlights of note:	<ul style="list-style-type: none"> • Combined working with primary care for learning from mortality reviews • Progress on CQC preparedness.
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Review of safety plan metrics and their presentation
Matters presented for information or noting:	<ul style="list-style-type: none"> • Integrated Quality and Performance Report
Decisions made:	<ul style="list-style-type: none"> • None
Actions agreed:	<ul style="list-style-type: none"> • Review how SIs are reported to the Q+S committee with summary of those reviewed in harm review meeting and the outcome of the SIs

Harjinder Kang, Non-Executive Director
Chair of the Quality and Safety Committee
For the meeting of the Trust Board scheduled for 3rd September 2020