

<b>Charitable Funds Committee</b>	
Date of meeting:	6 August 2020
Attendees:	<p>Mr W Zaffar, Non-Executive Director &amp; Chair            Mr D Carruthers, Acting Chief Executive            Mr R Samuda, Trust Chair            Ms K French, Interim Chief Nurse            Ms R Wilkin, Director of Communications            Mr J Shah, Head of Trust Charity            Mr C Higgins, Associate Director of Finance            Ms S Rudd, Assoc Director of Corporate Governance</p>
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>• Investment manager portfolio proposal</li> <li>• Draft annual report</li> <li>• 20/21 and 21/22 financial plan</li> <li>• Revised cash flow forecast</li> <li>• NHS Charities Together funds and spend plan</li> <li>• MMUH campaign progress</li> <li>• Grants pipeline</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• Funding receive from NHS Charities Together and award of £50k for initial BAME community support programme</li> <li>• YTC to act as lead organisation for disbursement of future NHS Charities Together funds across the Birmingham and Black Country STP</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• Updated cash flow for future years (post 2021/22) to be presented at next Charitable Funds Committee meeting</li> <li>• Impact of COVID-19 on MMUH fundraising campaign with limit on face to face fundraising activity and pressure on local businesses</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• Finance report</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>• Confirmed investment portfolio.</li> <li>• Agreed to relaunch of MMUH fundraising campaign in Autumn 2020.</li> <li>• Agreed spend plan for NHS Charities Together funding</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• Revised cashflow forecast to next CFC meeting</li> <li>• Take annual report and accounts to September Trust Board for approval</li> </ul>

**Waseem Zaffar, Trust Chair**  
**Chair of the Charitable Funds Committee**  
**For the meeting of the Trust Board scheduled for 3 September 2020**