

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Being held via WebEx Meetings
(joining details within Outlook Calendars)

Date: Thursday, 3rd September 2020,
09:30 – 13:30

Members:

Mr R Samuda (RS) Chair
Mr M Laverty (ML) Non-Executive Director
Mr M Hoare (MH) Non-Executive Director
Mr H Kang (HK) Non-Executive Director
Cllr W Zaffar (WZ) Non-Executive Director
Prof K Thomas (KT) Non-Executive Director
Mrs L Writtle (LW) Non-Executive Director
Mr T Lewis (TL) Chief Executive
Dr D Carruthers (DC) Medical Director
Mr L Kennedy (LK) Chief Operating Officer
Ms D McLannahan (DM) Chief Finance Officer
Mrs R Goodby (RG) Director of People & OD
Miss K Dhami (KD) Director of Governance
Ms K French (KF) Interim Chief Nurse

In attendance:

Mrs R Wilkin (RW) Director of Communications
Mr D Baker (DB) Director of Partnerships & Innovation
Mr M Sadler (MS) Chief Informatics Officer
Ms S Rudd (SR) Associate Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies: Toby Lewis, David Carruthers, Kam Dhami, Kathy French	Verbal	Chair
	2.	Chair's Opening Comments	Verbal	Chair
	3.	Questions from Members of the Public	Verbal	Chair
	4.	Patient Story	Verbal	KF
Updates from Board Committees:				
10.00	5a	(a) receive the update from the Charitable Funds Committee held on 6th August 2020.	TB (09/20) 001	WZ
		(b) receive the minutes from the Charitable Funds Committee held on 14th May 2020.	TB (09/20) 002	WZ
	5b	(c) receive the update from the Quality and Safety Committee held on 28th August 2020.	TB (09/20) 003	HK
		(d) receive the minutes from the Quality and Safety Committee held on 31st July 2020.	TB (09/20) 004	HK
	5c	(a) receive the update from the Digital Major Projects Authority held on 28 th August 2020.	TB (09/20) 005	MH
		(b) receive the minutes from the Digital Major Projects Authority held on 31st July 2020.	TB (09/20) 006	MH

Time	Item	Title	Reference Number	Lead
	5d	(a) receive the update from the Estate Major Projects Authority held on 28 th August 2020	TB (09/20) 007	RS
		(b) receive the minutes of the Estates Major Projects Authority held on 26 th June 2020	TB (09/20) 008	RS
BREAK				
MATTERS FOR APPROVAL OR DISCUSSION				
10.30	6.	COVID-19: Overview	TB (09/20) 009	DC
10.40	7.	COVID-19: Restoration and recovery performance scorecard	TB (09/20) 010	LK
10.50	8.	Recruitment- how do we achieve full staffing: score card and statistics	TB (09/20) 011	RG
11.05	9.	CQC progress update	TB (09/20) 012	KF
11.20	10.	Freedom to Speak Up - update	TB (09/20) 013	KF
11.35	11.	Digital Ambition	TB (09/20) 014	LK
11.50	12.	Obesity Campaign	TB (09/20) 015	RW
12:05	13.	Annual Report - Charity	TB (09/20) 016	RW
REGULAR MATTERS				
12:15	14.	Chief Executive's Summary on Organisation Wide Issues	TB (09/20) 017	DC
12:25	14.1	Integrated Quality and Performance Report	TB (09/20) 018	DC
12:40	14.2	Finance Report: Month 04 2020/21	TB (09/20) 019	DM
12:45	14.3	Trust Risk Report	TB (09/20) 020	KF
12:50	14.4	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (09/20) 021	DC
12:55	15	Application of the Trust Seal	TB (09/20) 022	DC
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:00	16	Minutes of the previous meeting and action log To approve the minutes of the meeting held on 6th August 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (09/20) 023 TB (09/20) 024	Chair Chair
MATTERS FOR INFORMATION				
13:10	17.	Any other business	Verbal	Chair
	18.	Details of next meeting of the Public Trust Board: Thursday, 1st October 2020 via WebEx Meetings		