

QUALITY AND SAFETY COMMITTEE	
Date of meeting:	31 th July 2020
Attendees:	Harjinder Kang (Chair), Richard Samuda, Kate Thomas, Lesley Writtle, David Carruthers, Kathleen French, Liam Kennedy, Dave Baker.
Apologies:	Toby Lewis, Kam Dhami, Paramjit Marok
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Safety Plan. Update on progress against targets but aim is to establish an improvement pathway, with data at ward level. Wards can then have accountability. Paediatric metrics need reviewing. • Results Endorsement. Current situation around need for individuals and teams to endorse results, labs and histology to be ordered properly and understanding of system that leads to radiology requests being un-solicited was discussed. Plan to have this managed through specialty to be started, including backlog of potentially unendorsed reports • Patient Referrals: Data showing where patient referrals for different specialties are made to and how we might then be able to influence that a future point in time. • Neonatal review: An update was provided on recent review of stillbirth cases and the support process in place for staff and mothers after bereavement
Positive highlights of note:	<ul style="list-style-type: none"> • Reduction in category 2 ophthalmology cases • Structure in place for identifying causes of failure of results endorsement
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Unendorsable radiology reports and the need to provide a list of patients to the specialties for checking.
Matters presented for information or noting:	<ul style="list-style-type: none"> • Integrated Quality and Performance Report • COVID-19 June QIHD summary report
Decisions made:	<ul style="list-style-type: none"> • None
Actions agreed:	<ul style="list-style-type: none"> • Summarise neonatal pathway support in private Trust Board and repeat case review after this month's perinatal review board.

Harjinder Kang, Non-Executive Director
 Chair of the Quality and Safety Committee
 For the meeting of the Trust Board scheduled for 6th August 2020