

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Being held via WebEx Meetings
(joining details within Outlook Calendars)

Date: Thursday, 4th June 2020,
09:30 – 12:30

Members:

Mr R Samuda (RS) Chair
Mr M Laverty (ML) Non-Executive Director
Mr M Hoare (MH) Non-Executive Director
Mr H Kang (HK) Non-Executive Director
Ms M Perry (MP) Non-Executive Director
Cllr W Zaffar (WZ) Non-Executive Director
Prof K Thomas (KT) Non-Executive Director
Mrs L Writtle (LW) Assoc Non-Executive Director
Mr T Lewis (TL) Chief Executive
Dr D Carruthers (DC) Medical Director
Mrs P Gardner (PG) Chief Nurse
Mr L Kennedy (LK) Chief Operating Officer
Ms D McLannahan (DM) Chief Finance Officer
Mrs R Goodby (RG) Director of People & OD
Miss K Dhami (KD) Director of Governance

In attendance:

Mrs R Wilkin (RW) Director of Communications
Mr D Baker (DB) Director of Partnerships & Innovation
Mrs R Biran (Rbi) Assoc. Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies:	Verbal	Chair
	2.	Chair's Opening Comments	Verbal	Chair
	3.	Draft 2019-20 Annual Report, including Quality and Financial Accounts	TB (06/20) 001	Chair
	4.	Questions from Members of the Public	Verbal	Chair
Updates from Board Committees:				
09:45	5a	(a) Receive the update from the Charitable Funds Committee held on 14 th May 2020.	TB (06/20) 002	WZ
		(b) Receive the minutes from the Charitable Funds Committee held on 13 th February 2020	TB (06/20) 003	WZ
09:50	5b	(a) Receive the update from the Finance and Investment Committee held on 29 th May 2020.	TB (06/20) 004	MH
		(b) Receive the minutes from the Finance and Investment Committee held on 28 th February 2020	TB (06/20) 005	MH

Time	Item	Title	Reference Number	Lead
09:55	5c	(a) Receive the update from the Quality and Safety Committee held on 29 th May 2020.	TB (06/20) 006	HK
		(b) Receive the minutes from the Quality and Safety Committee held on 24 th April 2020.	TB (06/20) 007	HK
10:00	5d	(a) Receive the update from the Digital Major Projects Authority held on 29 th May 2020.	TB (06/20) 008	MP
		(b) Receive the minutes from the Digital Major Projects Authority held on 27 th March 2020.	TB (06/20) 009	MP
10:05	5e	(a) Receive the update from the Public Health, Community Development and Equality Committee held on 29 th May 2020.	TB (06/20) 010	KT
		(b) Receive the minutes from the Public Health, Community Development and Equality Committee held on 28 th February 2020.	TB (06/20) 011	KT
10:10	6.	Patient Story: Reflections on a good death	TB (06/20) 012	TL
10:25	BREAK			
MATTERS FOR APPROVAL OR DISCUSSION				
10:35	7.	COVID-19: Restoration and recovery plan	TB (06/20) 013	TL
		7.1 COVID:19 Risks and mitigations	TB (06/20) 014	KD
		7.1=2 COVID:19 Psychological wellness scorecard	TB (06/20) 015	RG
11:00	8.	Financial plan 2020/21	TB (06/20) 016	DM
11:15	9.	Learning from complaints: 2019/20 Annual report	TB (06/20) 017	KD
11:25	10.	Learning disabilities priorities	TB (06/20) 018	PG
11:35	11.	COVID-19 mortality: March and April review	TB (06/20) 019	DC
11:55	12.	Chief Executive's summary on organisation wide issues	TB (06/20) 020	TL
REGULAR MATTERS				
12:10	13.	Freedom to speak up scorecard	TB (06/20) 021	KD
	14.	Patient voice scorecard	TB (06/20) 022	KD
	15.	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (06/20) 023	TL
	16.	Integrated Quality and Performance Report	TB (06/20) 024	TL
	17.	Monthly Risk Register Report	TB (06/20) 025	KD
	18.	Finance Report: Month 01 2020/21	TB (06/20) 026	DM
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
12:20	19.	Minutes of the previous meeting and action log	TB (06/20) 027	Chair
		To approve the minutes of the meeting held on 7 th May 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (06/20) 028	Chair
MATTERS FOR INFORMATION				

Time	Item	Title	Reference Number	Lead
12:25	20.	Any other business	Verbal	Chair
	21.	Details of next meeting of the Public Trust Board: Thursday, 2nd July at the Black Country Living Museum, Dudley.		
12:30	CLOSE			