

Learning Disability							
Action Ref	Guidance framework	Priority	Action	Lead	Time	Progress	Status
Protecting and Respecting Rights: Policy and guidelines, leadership and Governance.	(Draft LD strategy, Nice Guidelines, Cipold, Treat Me Well, LeDeR) Learning Disability Improvement Standards for NHS Trusts: 1. Protect and respect rights CEO Promise 1 (flagging) Trust Pledges: Awareness and treatment of serious illness CQC domains: Safe, Effective, Well Led. Trust Pledge:		NICE Guidelines need to be individually reviewed and benchmarked against SWBT practice	LD Nurse/Safeguard Lead	Aug-20	To be completed	3
			LD masterplan needs to reflect the above and will need to be ratified	Safeguard Lead	Sep-20	First Draft circulated	3
			To review wards to ensure environment can meet the persons needs and to review what good LD ward looks like.	LD Nurse	Oct-20	Good LD ward drafted on paper. In progress	3
			To identify a pathway to the community to refer for LD diagnosis and or follow up	LD Nurse	Aug-20	community LD services visited to look at screening tool and referral for follow-up and assessment	1
			To ensure flagging system in place	LD Nurse	completed	Flagging system in Unity LD nurse checks with GP that patient has diagnosis	5
			Review Did Not Attend policy and escalation plan for vulnerable adults	Safeguard Lead	Aug-20	Scope DNA porcedures policy and escalation	3
			Dashboard Activity to be maintained	LD Nurse	completed	completed	5
			LD COVID-19 Action Plan	Safeguard Lead	completed	completed	5
			Input into LeDer forum	Associate Chief Nurse	completed	completed	5
			Apply LeDeR themes to clinical pathways	Associate Chief Nurse	Dec-20	To be initiated	1
			Monthly Team LD Governace Review	DDD Lead	Oct-20	To be initiated	1
			Co-ordination of Mortality Reviews overarching learning themes meetings	DDD lead	completed	completed	5
			Audit decision making around MCA, DoLS, Advocacy and Best Interests decisions	Safeguard Lead	completed	completed	5
			To raise awareness of importance of MCA for LD patients and patient empowerment	LD Nurse	completed	completed	5
			Add LD and reasonable adjustments to existing clinical pathways via governance	LD Nurse/SafeguardLead	Sep-20	Paragraph drafted for cognitive impairment needs to be sent to risk and added to pathways as they are ratified	3
Patient Information Inclusion and engagement	(Ask Listen Do) Learning Disability Improvement Standards 2. Inclusion and Engagement CEO Promise 4 (hand held records) and Pledge 5 (active employment) Trust pledges: communication, listening to carers, not making assumptions CQC domains: Caring, Responsive		To develop Easy Read version available to patients and staff.	LD Nurse	Jul-20	LD nurse to scope and investigate, Some easy reads on connect.	3
			To scope carer and LD group to input in policies and development of services	LD Nurse/DDD Lead	Oct-20	DDD lead to commence for cognitive impairment.	1
			Develop patient and carer feedback systems in order to assess quality of service	LD nurse/Safeguard Lead	Jul-20	To be completed	3
			Easy Read to be developed	LD Nurse	Dec-20	Scoped and on Connect. Need to add cardiac issues/respiratory issues	3
			LD passport to be in place	LD Nurse	Sep-20	Passports to be ordered	3
			Re-auditing by Changing Our Lives for outside scrutiny	DDD I/Safeguard Lead	Dec-20	To be re-initiated and completed	1
			Active Employment. The Trust to be supporting people with a LD to gain work experience within the Trust.	Learning Development Lead	Dec-20	8 staff employed and will be 12 on intern programme by December 2020	3
Staff awareness	Learning Disability Improvement Standards 3. Workforce CEO Promise 3 (staff awareness and competence) Trust Pledges: asking for help, reasonable adjustments CQC domains: Safe, Effective.		All LD to be referred to the LD nurse included in the pathway to support the wards with personalised care planning and reasonable adjustments	LD Nurse	completed	completed	5
			Develop LD video to give an overview of what good care plan. We going to load on to LD connect page and we are sharing at January QIHD which will have vulnreable adult theme.	LD Nurse	completed	Completed	5
			To deliver LD conference to raise awareness	Conference project manager	completed	Completed	5
			To initiate programme of annual conferences	Safeguard Lead/DDD Lead	Oct-20	To be initiated	1

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			To undertake themed analysis and pull suggestions of improvement you said we did from Conference	LD nurse/Safeguard Lead	Dec-20	Completed action plan in place includes training structure to be reviewed	3
Staff training and competence	Learning Disability Improvement Standards 3. Workforce CEO Promise 3 (staff awareness and competence) Trust Pledges: capacity to consent, best interests CQC domains: Safe, Effective.		Level 1 -CIPOLD CD Played at induction to raise awareness	Learning Lead	completed	Played at induction	5
			Level 2 - E-learning package identified to be made available on Electronic Staff Record. LD nurse to map admissions to identify target training	Safeguard Lead	Dec-20	To add to ESR and review Mandatory Training	3
			Level 3 - To be delivered by LD nurse 1 per month on both sites.	LD nurse	Jan-20	LD Nurse to compile training presentation and explore person living with an LD to support. Learning Disabilities training once a month until Covid19 demanded suspension	3
			Learning master plan to be drafted for discussion at the next steering group.	Safeguard Lead	Dec-20	Adult Safeguarding Lead to pull table of content together	3
			Need to identify and order Hospital Passports for a hospital base.	DDD admin	Sep-20	To explore ordering process for passports and MCA cards. Passports ordered.	3
			MCA assessment In place on Unity	Safeguard Lead	completed	Team to continue to ensure MCA assessment in place on unity Unity- vulnerable adult assessment in place. MCA completion audited	5
Equipment							
Development	Embedding Learning		Case reviews/ Reflective in ward meeting could be incorporated as part of revalidation	DDD Lead	Oct-19	LeDer Buddy , case reviews completed , support LeDer reviewers- on track	4

5	Complete
4	On track
3	Expect to be completed as planned
2	Significant delay/unlikely to be completed as planned/will have explanation attached
1	Not yet commenced
0	Objective revised