

<b>PEOPLE AND ORGANISATION DEVELOPMENT COMMITTEE</b>	
Date of meeting:	26 <sup>TH</sup> June 2020
Attendees:	Mick Lavery, Richard Samuda, Raffaella Goodby, Liam Kennedy, David Carruthers, Helen Cope, Rajinder Biran,
Apologies:	Toby Lewis, Kate Thomas,
Key points of discussion relevant to the Board:	<p>Workforce assurance standards: compliance plan by October 2020, including need for workforce plans aligned to MMUH by the end of the calendar year</p> <p>Psychological wellbeing scorecard including aligning workplace risk assessment data. Support for staff is critically important and aligned to Covid recovery risks</p> <p>Recruitment activity discussed in depth and back on track</p>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• Progress on mandatory training to 86% of colleagues in the 100 Club, and 97% of all mandatory training modules completed. (an increase of nearly 10% from the last committee)</li> <li>• Well Being offer and psychological support to colleagues during Covid 19</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• Recruitment numbers and progress on offers</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>• Agreed medical and nursing revalidation reports</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• Agreed to bring back detailed MMUH workforce plan by end of calendar year</li> <li>• Bring back workforce analysis by August 28<sup>th</sup> committee</li> <li>• Agreed to discuss recruitment plan in more depth with COO and DPOD</li> <li>• Bring back 'releasing time to care' in August committee</li> </ul>

**Mike Lavery Non-Executive Director**  
**Chair of the People and Organisation Development Committee**  
**For the meeting of the Trust Board scheduled for 2nd July 2020**