Sandwell and West Birmingham Hospitals **NHS**
NHS Trust

TRUST BOARD – PUBLIC SESSION AGENDA

Venue	Being held via WebEx Meetings (joining details within Outlook Calendars)	**Date:**	Thursday, 2nd July 2020, 09:30 – 13:15

Members:

Mr R Samuda	(RS)	Chair
Mr M Laverty	(ML)	Non-Executive Director
Mr M Hoare	(MH)	Non-Executive Director
Mr H Kang	(HK)	Non-Executive Director
Cllr W Zaffar	(WZ)	Non-Executive Director
Prof K Thomas	(KT)	Non-Executive Director
Mrs L Writtle	(LW)	Assoc Non-Executive Director
Mr T Lewis	(TL)	Chief Executive
Dr D Carruthers	(DC)	Medical Director
Mr L Kennedy	(LK)	Chief Operating Officer
Ms D McLannahan	(DM)	Chief Finance Officer
Mrs R Goodby	(RG)	Director of People & OD
Miss K Dhami	(KD)	Director of Governance

In attendance:

Mrs R Wilkin	(RW)	Director of Communications
Mr D Baker	(DB)	Director of Partnerships & Innovation
Mrs R Biran	(RBi)	Assoc. Director of Corporate Governance
Ms D Talbot	(DT)	Assoc. Chief Nurse
Mrs H Cope	(HC)	Assoc. Chief Nurse
Mrs H Hurst	(HH)	Director of Midwifery [Agenda item 4.]
Ms A Copland	(AC)	SWB Lead Alcohol Nurse [Agenda item 10.]
Dr S Bradberry	(SB)	Consultant Clinical Toxicologist & SWB Alcohol Lead Nurse [Agenda item 10.]

Time	Item		Title	Reference Number	Lead
09:30	1.		**Welcome, Apologies and Declarations of Interest** *To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.* **Apologies:** Toby Lewis	**Verbal**	**Chair**
	2.		**Chair's Opening Comments**	**Verbal**	**Chair**
	3.		**Questions from Members of the Public**	**Verbal**	**Chair**
	4.		**Patient Story**	**Verbal**	**HH**
	Updates from Board Committees:				
10:00	5a	(a)	receive the updates from the **Audit and Risk Management Committees** held on 4th June and 22nd June 2020	TB (07/20) 001	**LW**
		(b)	receive the minutes from the **Audit and Risk Management Committee** held on 7th May 2020	TB (07/20) 002	**LW**
10:05	5b	(a)	receive the update from the **People & OD Committee** held on 26th June 2020.	TB (07/20) 003	**ML**
		(b)	receive the minutes from the **People & OD Committee** held on 24th April 2020	TB (07/20) 004	**ML**
10:10	5c	(a)	receive the update from the **Quality and Safety Committee** held on 26th June 2020.	TB (07/20) 005	**HK**
		(b)	receive the minutes from the **Quality and Safety Committee** held on 29th May 2020.	TB (07/20) 006	**HK**

Time	Item	Title	Reference Number	Lead
10:20	5d	(a) receive the update from the **Digital Major Projects Authority** held on 26th June 2020.	TB (07/20) 007	**MH**
		(b) receive the minutes from the **Digital Major Projects Authority** held on 29th May 2020.	TB (07/20) 008	**MH**
10:25	5e	(a) receive the update from the **Estate Major Projects Authority** held on 26th June 2020.	TB (07/20) 009	**RS**
		(b) receive the minutes from the **Estate Major Projects Authority** held on 24th April 2020.	TB (07/20) 010	**RS**
BREAK				
MATTERS FOR APPROVAL OR DISCUSSION				
10:35	6.	**COVID-19: Psychological wellness scorecard**	TB (07/20) 011	**RG**
10:50	7.	**COVID-19: Surge risks closeout**	TB (07/20) 012	**KD**
11:05	8.	**Flu vaccination plan**	TB (07/20) 013	**RG**
11:15	9.	**COVID-19: Recovery versus plan**	TB (07/20) 014	**LK**
12:05	10.	**SWBH Alcohol Services: Building on a firm foundation**	TB (07/20) 015	**LK**
REGULAR MATTERS				
12:15	11.	**Chief Executive's Summary on Organisation Wide Issues**	TB (07/20) 016	**DC**
12:30	13.1	Integrated Quality and Performance Report	TB (07/20) 017	**DC**
12:40	13.2	Finance Report: Month 02 2020/21	TB (07/20) 018	**DM**
12:50	13.3	Trust Risk Report	TB (07/20) 019	**KD**
13:00	13.4	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (07/20) 020	**DC**
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:05	14.	**Minutes of the previous meeting and action log** To approve the minutes of the meeting held on 4nd June 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (07/20) 021 TB (07/20) 022	**Chair** **Chair**
MATTERS FOR INFORMATION				
13:10	15.	**Any other business**	**Verbal**	**Chair**
	16.	**Details of next meeting of the Public Trust Board:** Thursday, 6th August at Training Room, Rowley Regis Hospital or via WebEx Meetings [tbc]		

Public Annual General Meeting
The Trust's Public Annual General Meeting will be held on **Thursday, 2nd July 2020** from 17:00 to 18:30 in the Conference Room, Education Centre at Sandwell General Hospital or via WebEx Meetings.