

ESTATE MAJOR PROJECTS AUTHORITY	
Date of meeting:	7 th May 2020
Attendees:	Richard Samuda, Mick Laverty, Waseem Zaffar, Harjinder Kang, Toby Lewis, Rachel Barlow, Dinah McLannahan, Austin Bell
Apologies:	Mike Hoare
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Considered the team structure in terms of capacity and capability and noted that that structure would be fully appointed to by the end of May 2020 • Midland Met not in delay and no belief that this represents as yet a compensation event • Clinical Model programme – the programme were discussed at length for this initial draft of key milestones. For the next EMPA the final proposal will describe the model on a per floor basis. Expectation that by Christmas we will be clear on what transformation looks like, such that this can be socialised and trained for in 2021.
Positive highlights of note:	<ul style="list-style-type: none"> • Balfour Beatty very engaged in supporting the Trust's Covid response more broadly than the build programme – this was recognised in 'Clap for Business'. • Regeneration meeting with WMCA, BCC, SMBC and Canal and Rivers Trust – making specific progress on joint master plan. • Approval of car park builds unlock regeneration programme on Dudley Road site – being taken forward by strategic development team
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Potential supply chain risk for MMUH subject to ongoing scrutiny and review. • CPO legal submission to be progressed with Pall Mall.
Matters presented for information or noting:	<ul style="list-style-type: none"> • Covid 19 Oxygen demand and capacity plan.
Decisions made:	<ul style="list-style-type: none"> • Arrangements to reconcile Early Works Contract and RCC have been agreed. • Cash flow governance arrangements with NHSM agreed • Invoice delegation arrangements confirmed in line with prior PF2 approval structure through CEO and CFO joint signature
Actions agreed:	<ul style="list-style-type: none"> • Lessons learnt paper to next EMPA • Flow chart of financial governance to be circulated

Richard Samuda, Trust Chair

Chair of the Estate Major Projects Authority

For the meeting of the Trust Board scheduled for 7th May 2020