

QUALITY AND SAFETY COMMITTEE	
Date of meeting:	7 th May 2020
Attendees:	Harjinder Kang (Chair P1), Richard Samuda (Chair P2), Marie Perry, Kate Thomas, Lesley Writtle, Toby Lewis, David Carruthers, Paula Gardner, Liam Kennedy, Kam Dhani, Dave Baker and Paramjit Marok.
Apologies:	None received
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Covid-19: Detailed briefing on progress to date and how the coming weeks to the end of May will be managed. Extensive discussion on COVID-19 mortality, with a focus on British BAME deaths; still being 'open for business'; and doing more to support patients' relatives. • Proning: Discussion around the introduction of this simple intervention that improves oxygenation in COVID-19 patients and is being adopted on the wards as well as critical care. • Safety Plan: The compliance position remains poor [62.7% in April to date] with Unity identified as the variable with unapproved checklist amendments and new standards added. Daily monitoring and follow-up of 48-hour missed checks is in place, overseen by the Chief Nurse. Intention to achieve 95% compliance by the end of May noted. • COVID-19 QIHD: Over 450 colleagues covering 30+ teams participated in virtual meetings. Outcome reports confirmed the commitment to learning and quality improvement during exceptional circumstances.
Positive highlights of note:	<ul style="list-style-type: none"> • Consistent feedback on availability of appropriate PPE from QIHD participants.
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Continued poor compliance levels against the Safety Plan standards.
Matters presented for information or noting:	<ul style="list-style-type: none"> • Integrated Quality and Performance Report: February 2020
Decisions made:	<ul style="list-style-type: none"> • None
Actions agreed:	<ul style="list-style-type: none"> • Proning impact data to be presented at the June Q&S meeting • The May Q&S meeting to consider the outcome analysis undertaken since the start of March [3 questions in CEO report]

Harjinder Kang, Non-Executive Director
Chair of the Quality and Safety Committee
For the meeting of the Trust Board scheduled for 7th May 2020