

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Being held via WebEx Meetings  
(joining details within Outlook Calendars)

**Date:** Thursday, 7<sup>th</sup> May 2020,  
09:30 – 12:00

### Members:

Mr R Samuda (RS) Chair  
 Mr M Laverty (ML) Non-Executive Director  
 Mr M Hoare (MH) Non-Executive Director  
 Mr H Kang (HK) Non-Executive Director  
 Ms M Perry (MP) Non-Executive Director  
 Cllr W Zaffar (WZ) Non-Executive Director  
 Prof K Thomas (KT) Non-Executive Director  
 Mrs L Writtle (LW) Assoc Non-Executive Director  
 Mr T Lewis (TL) Chief Executive  
 Dr D Carruthers (DC) Medical Director  
 Mrs P Gardner (PG) Chief Nurse  
 Mr L Kennedy (LK) Chief Operating Officer  
 Ms D McLannahan (DM) Chief Finance Officer  
 Mrs R Goodby (RG) Director of People & OD  
 Miss K Dhami (KD) Director of Governance

### In attendance:

Mrs R Wilkin (RW) Director of Communications  
 Mr D Baker (DB) Director of Partnerships & Innovation  
 Mrs R Biran (Rbi) Assoc. Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
		<b>Apologies:</b>		
	2.	<b>Chair's Opening Comments</b>	Verbal	Chair
<b>MATTERS FOR APPROVAL OR DISCUSSION</b>				
09:40	3.	<b>COVID-19: Surge and super surge</b>	TB (05/20) 001	LK
10:00	4.	<b>COVID-19: Restoration and recovery</b>	TB (05/20) 002	TL
10:30	5.	<b>COVID-19: Risk mitigations</b>	TB (05/20) 003	KD
10:55	6.	<b>Psychological scorecard</b>	TB (05/20) 004	RG
<b>REGULAR MATTERS</b>				
11:10	7.	<b>Questions from Members of the Public</b>	Verbal	Chair
11:15	8.	<b>Patient Story</b>	Verbal	PG

**Updates from Board Committees:**

11:25	9a	(a) receive the update from the <b>People &amp; OD Committee</b> held on 24th April 2020.	TB (05/20) 005	<b>ML</b>
		(b) receive the minutes from the <b>People &amp; OD Committee</b> held on 27 <sup>th</sup> March 2020	TB (05/20) 006	<b>ML</b>
11:30	9b	(a) receive the update from the <b>Quality and Safety Committee</b> held on 24 <sup>th</sup> April 2020.	TB (05/20) 007	<b>HK</b>
		(b) receive the minutes from the <b>Quality and Safety Committee</b> held on 27 <sup>th</sup> March 2020.	TB (05/20) 008	<b>HK</b>
11:35	9c	(a) receive the update from the <b>Estate Major Projects Authority</b> held on 24 <sup>th</sup> April 2020.	TB (05/20) 009	<b>RS</b>
		(b) receive the minutes from the <b>Estate Major Projects Authority</b> held on 27 <sup>th</sup> March 2020.	TB (05/20) 010	<b>RS</b>
11:40	10.	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (05/20) 011	<b>TL</b>
		10.1 Integrated Quality and Performance Report	TB (05/20) 012	<b>TL</b>
		10.2 Finance Report: Month 12 2019/20	TB (05/20) 013	<b>DM</b>
		10.3 NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (05/20) 014	<b>TL</b>
	11.	<b>Application of the Trust Seal</b>	TB (05/20) 015	<b>KD</b>

**UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS**

11:55	12.	<b>Minutes of the previous meeting and action log</b> To approve the minutes of the meeting held on 2 <sup>nd</sup> April 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (05/20) 016	<b>Chair</b> <b>Chair</b>
			TB (05/20) 017	

**MATTERS FOR INFORMATION**

12:00	13.	<b>Any other business</b>	<b>Verbal</b>	<b>Chair</b>
	14.	<b>Details of next meeting of the Public Trust Board: Thursday, 4<sup>th</sup> June at Midland Met University Hospital, Cranford Street, Smethwick, West Midlands. B66 2RT</b>		