

ESTATE MAJOR PROJECTS AUTHORITY

Date of meeting:	27 th March 2020
Attendees:	Richard Samuda, Waseem Zaffar, Mike Hoare, Toby Lewis, Dinah McLannahan, Alan Kenny, Rachel Barlow, Rajinder Biran
Apologies:	Harjinder Kang, Mick Laverty
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Midland Met RCC update received; Covid 19 responsiveness in train with design work continuing and on site building work risk assessed and adapted. Supply chain of future programme currently being risk assessment. Current programme on track. • Hard FM update received – draft mobilisation plan to be worked up for presentation at next meeting. Engagement plan with scheduled sessions with staff will take place from April, following 2 previous staff meetings in Q4, 1 of which was with Engie. Capital programme review in train to inform lot4 b decision. • Project team capacity and capability review discussed; further development will inform final proposal to EMPA in April. • Agreed suggested SBAF ratings with a move to adequate for SBAF 6. P&I supply of a 7 day dashboard will move the residual limited assurance to adequate in Q1 for SBAF 19. • Thank you to Alan Kenny for his service at his last meeting.
Positive highlights of note:	<ul style="list-style-type: none"> • Good engagement with Balfour and Engie. • Proactive Covid 19 response with intention to keep project live.
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Risk of supply chain to be assessed in relation to Covid 19
Matters presented for information or noting:	
Decisions made:	
Actions agreed:	<ul style="list-style-type: none"> • Review cashflow of MMUH programme at next meeting in detail. • Circulate legal summary advice on contract implications related to Covid 19. • Final team design and developed governance to be presented at next meeting.

Richard Samuda
Chair of the Estate Major Projects Authority
For the meeting of the Trust Board scheduled for 2nd April 2020