


Sandwell and West Birmingham Hospitals 
NHS Trust

QUALITY AND SAFETY COMMITTEE	
Date of meeting:	27 March 2020
Attendees:	Harjinder Kang (Chair P1), Richard Samuda (Chair P2), Marie Perry, Kate Thomas, Toby Lewis, David Carruthers, Paula Gardner, Liam Kennedy, Dave Baker, Paramjit Marok, Claire Hubbard and Rajinder Biran
Apologies:	Kam Dhami, Lesley Writtle
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Covid-19: Detailed briefing on progress to date framed against Pritchard/Stevens guidance. Extensive discussion of Board role, staff wellbeing, pace and performance as against peers, and contribution to wider system effort. Gold presentation to Board. • welearn programme update: Practical actions taken to deliver the programme, with reference to the current climate. welearn identified as a vessel to identify innovation and learning. • Mortality data update: Collaborative work to review mortality in light of Covid-19, plus UTI's and acute bronchitis, to enable learning. • Referral Patterns – Services for marketing: Trauma and Orthopaedics has been explored against delivery of its production plan, with recommendations discussed for next steps.
Positive highlights of note:	<ul style="list-style-type: none"> • February 2020 saw a reported sickness absence level of <4% within Women's and Children's Group, with an overall reduction in sickness absence across the Trust. • Use of Resources is now included, with proposed targets being developed within the IQPR
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • The Safety Plan must remain a key area of focus throughout the Covid-19 period, to ensure that patient safety remains central during periods of exceptional demand and acuity. • 62 day compliance has been compromised across Q4 largely related to Gynaecology cancer pathways.
Matters presented for information or noting:	<ul style="list-style-type: none"> • The welearn scorecard will commence data collection, with an on-going review; accepting that the data sets may need to alter as the programme matures.
Decisions made:	<ul style="list-style-type: none"> • Safety plan data to continue to have high levels of focus through the Quality and Safety Committee.
Actions agreed:	<ul style="list-style-type: none"> • Within the action tracker.

Harjinder Kang, Non-Executive Director
Chair of the Quality and Safety Committee
For the meeting of the Trust Board scheduled for 2nd April 2020