

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Hayward Room, Education Centre at City Hospital

Date: Thursday, 6th February 2020,
09:30 – 13:15

Members:

Mr R Samuda (RS) Chair
 Mr M Laverty (ML) Non-Executive Director
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhami (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr D Baker (DB) Director of Partnerships & Innovation
 Mr A Kenny (AK) Director of Estates and NH
 Mr M Sadler (MS) Acting Chief Information Officer
 Mrs R Biran (Rbi) Assoc. Director of Corporate Governance

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies:	Verbal	Chair
09:35	2.	Patient Story	Verbal	PG
09:50	3.	Questions from Members of the Public	Verbal	Chair
09:55	4.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	5b	(a) receive the update from the Finance and Investment Committee held on 2 nd January 2020	TB (02/20) 001	MH
		(b) receive the minutes from the Finance and Investment Committee held on 29 th November 2019	TB (02/20) 002	MH
10:05	5b	(c) receive the update from the People and OD Committee held on 24 th January 2020	TB (02/20) 003	ML
		(d) receive the minutes from the People and OD Committee held on 19 th December 2019	TB (02/20) 004	ML
10:10	5c	(e) receive the update from the Quality and Safety Committee held on 24 th January 2020	TB (02/20) 005	HK
		(f) receive the minutes from the Quality and Safety Committee held 29 th November 2019	TB (02/20) 006	HK

Time	Item	Title	Reference Number	Lead
10:15	5d	(a) receive the update from the Digital Major Projects Authority held 24 th January 2020	TB (02/20) 007	MP
		(b) receive the minutes from the Digital Major Projects Authority held on 29 th November 2019	TB (02/20) 008	MP
MATTERS FOR APPROVAL OR DISCUSSION				
10:20	6.	Chief Executive's Summary on Organisation Wide Issues	TB (02/20) 009	TL
10:35	7.	Integrated Quality and Performance Report	TB (02/20) 010	TL
10:45	8.	Monthly Risk Register Report	TB (02/20) 011	KD
11:00	9.	BREAK		
11:10	10.	Clinical Service Presentation: Emergency department	TB (02/20) 012	RB
11:35	11.	Delivering the Quality Plan objectives	TB (02/20) 013	DC
12:00	12.	CQC Insight Report: response to outliers	TB (02/20) 014	KD
12:15	13.	Hard to fill posts	TB (02/20) 015	RG
12:30	14.	SBAF: risks assurance level	TB (02/20) 016	KD
12:45	15.	Pay, non-pay and income	TB (02/20) 017	DM
13:00	16.	Midland Met Appeal	TB (02/20) 018	RW
13:10	17.	2018/19 Annual Governance Statement: update on control risks	TB (02/20) 019	TL
MATTERS FOR INFORMATION / NOTING				
	18.	Finance Report: Month 9 2019/20	TB (02/20) 020	DM
	19.	Complaints, PALS and Purple Point Q3 Report	TB (02/20) 021	KD
	20.	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (02/20) 022	TL
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:15	21.	Minutes of the previous meeting and action log To approve the minutes of the meeting held on 2 nd January 2020 as a true/accurate record of discussions, and update on actions from previous meetings	TB (02/20) 023 TB (02/20) 024	Chair Chair
	MATTERS FOR INFORMATION			
	22.	Any other business	Verbal	Chair
	23.	Details of next meeting of the Public Trust Board: Thursday, 5th March 2020 – Durga Bhawan Hindu Cultural Resource Centre, 360 Spon Lane Smethwick B66 1AB		