NHS
Sandwell and
West Birmingham
NHS Trust

Volunteer Placement Tasks

Play Supporter

1.0 Role summary

This role is to engage with children through story reading and craft activities during their stay in hospital or as an outpatient or visiting the emergency department. This role has been developed to support the project 'Dog, Duck and Cat' which has been funded by the Paediatric department.

NB All duties will be carried out under the supervision/guidance of staff and will not include anything of a clinical nature. All books and materials required for craft activities will be provided.

Key Tasks

- To support children with activities and encourage interaction on the paediatric wards, in outpatient areas and emergency departments
- Listening and talking to children, making them feel at ease
- Preparing craft activities and delivering them.
- Reading stories to patients and their siblings and encouraging them to read on their own.
- You will be happy to adapt your reading style to suit all ages
- Responsible for checking stock levels for craft activities and inform the play specialist if any items are running low.

3.0 Confidentiality

The volunteer must maintain confidentiality of information relating to children, staff and other Health Service business.

4.0 Health & Safety

Volunteers must be aware of the responsibilities placed on them under the Health & Safety at Work Act (1974) and the Manual Handling Operations Regulations (1992). This ensures that the agreed safety procedures are carried out to maintain a safe environment for employees, children, parents and visitors to the nursery.

Where
EVERYONE
Matters

5.0   Equal Opportunities

The Trust has a clear commitment to its equal opportunities policy and it is the duty of every volunteer and employee to comply with the detail and spirit of the policy.

6.0   Smoking

This Trust acknowledges its responsibility to provide a safe, smoke free environment, for its volunteers, employees, service users and visitors. Smoking is therefore not permitted in accordance with the guidelines set down within the Trust Smoking Policy.