

Report Title	Application of Trust Seal		
Sponsoring Executive	Kam Dhami, Director of Governance		
Report Author	Clare Dooley, Head of Corporate Governance		
Meeting	Public Trust Board	Date	5 th December 2019

1. Suggested discussion points *[two or three issues you consider the Trust Board should focus on]*

In accordance with Trust practice, the Trust Board is asked to approve the affixation of the Trust seal as follows:

No	Description	Signed by	Date
255-270	Certified photo & address information /identification for Trust Board Members to Homes England re: "Know Your Customer" compliance to draw down project funding to the Trust Charity.	Acting Director of Finance	08/11/19
271/272	Birmingham and Solihull Local Improvement Finance Trust (LIFT) for part of Summerfield Primary Care Centre (Deed and site map).	Chief Executive Director of Governance	13/11/19
273	Deed of Variation between Sandwell & West Birmingham Hospitals NHS Trust and Balfour Beatty Construction Limited for the Early Works Contract.	Chief Executive Acting Director of Finance	19/11/19

2. Alignment to 2020 Vision *[indicate with an 'X' which Plan this paper supports]*

Safety Plan		Public Health Plan		People Plan & Education Plan	
Quality Plan		Research and Development		Estates Plan	x
Financial Plan	x	Digital Plan		Other <i>[specify in the paper]</i>	

3. Previous consideration *[where has this paper been previously discussed?]*

N/A

4. Recommendation(s)

The Trust Board is asked to:

- a. Approve the affixation of the Trust Seal (as set out above).

5. Impact *[indicate with an 'X' which governance initiatives this matter relates to and where shown elaborate]*

Trust Risk Register	-	Risk Number(s): N/A				
Board Assurance Framework	-	Risk Number(s): N/A				
Equality Impact Assessment	Is this required?	Y		N	X	If 'Y' date completed
Quality Impact Assessment	Is this required?	Y		N	X	If 'Y' date completed