

DIGITAL MAJOR PROJECTS AUTHORITY

Date of meeting:	29 th November 2019
Attendees:	Marie Perry, Mike Hoare, Toby Lewis, Martin Sadler, Rachel Barlow, Raffaella Goodby
Apologies:	Richard Samuda, Kam Dhami, Amanda Geary, Nicola Taylor and Siten Roy
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> We discussed assurance levels for infrastructure, and agreed that adequate assurance was in place We considered the first month of Unity, recognising that it is taking longer than planned to implement our performance improvement cycles with users
Positive highlights of note:	<ul style="list-style-type: none"> A contract for PACs upgrade is being put into place removing another common P1 failure issue
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> Bandwidth considerations and resourcing issues relating to the development of the Digital Ambitions plans to 2025 which need to be framed during Q4
Matters presented for information or noting:	<ul style="list-style-type: none"> Latest performance update, explaining how the data will all be in place to cover the agreed KPIs from March 2020. Data available presently shows one red (expired licences).
Decisions made:	<ul style="list-style-type: none"> To retain a committee focus on the IT related risk registers until such time as RMC indicates that it is content
Actions agreed:	<ul style="list-style-type: none"> To provide clarity in February that previous assurances on Gold System support remain extant, with the volume of gold systems having grown in year

Marie Perry

Chair of the Digital Major Projects Authority

For the meeting of the Trust Board scheduled for 5th December 2019