

CHARITABLE FUNDS COMMITTEE	
Date of meeting:	14 th November 2019
Attendees:	Waseem Zaffar, Richard Samuda, Paula Gardner, Toby Lewis, Dinah McLannahan, Ruth Wilkin, Johnny Shah, Craig Higgins
Apologies:	Mick Laverty
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Performance against income targets • Cashflow in relation to Midland Met campaign and expenditure
Positive highlights of note:	<ul style="list-style-type: none"> • Midland Met fundraising campaign progress • Commencement of World of Work programme led by the Volunteer Service • Secured £345k to fund feasibility study for Homes England development
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Charity income targets, excluding restricted grant funds • Midland Met campaign cashflow
Matters presented for information or noting:	<ul style="list-style-type: none"> • Procurement specification for appointment of investment manager • Scheme of delegation • Your Trust Charity involvement in Learning as a Sector national report from NHS Charities Together
Decisions made:	<ul style="list-style-type: none"> • Defer decision on funding of Casia II OCT equipment for BMEC until revised proposal is submitted that includes maintenance costs • Agree World of Work match funding
Actions agreed:	<ul style="list-style-type: none"> • Complete detailed cashflow for Midland Met fundraising campaign to present to next CFC • Begin procurement of investment manager

Waseem Zaffar

Chair of the Charitable Funds Committee

For the meeting of the Trust Board scheduled for 5th December 2019