

QUALITY AND SAFETY COMMITTEE	
Date of meeting:	25 th October 2019
Attendees:	Richard Samuda (Chair), Marie Perry, Dr David Carruthers, Paula Gardner, Rachel Barlow, Dave Baker and Kam Dhami. In attendance: Toby Lewis
Apologies:	Harjinder Kang, Dr Kate Thomas and Dr Parmjit Marok
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • SBAF: Levels of assurance in controls previously rated by the Committee were re-visited and confirmed as the same, with a view to adequate assurance being achieved for all in January. • Quality Plan: Current plans to deliver the previously presented improvement targets were discussed and supported by the Committee. All action plans to be confirmed over the coming months. • Respiratory reconfiguration quality indicators: The proposed key quality indicators were commented on with some amendments requested. • Frailty and hospital acquired deterioration: A presentation made by the CEO. The proposal to develop a frailty service at Sandwell Hospital strongly supported. Work beginning on how to track HAFD via Unity, and start to measure the impact for individual patients that we are having. • 4-hour standard: ED underperformance and the approach to immediate improvement presented. The aim is for performance to be consistently in the 80% by November.
Positive highlights of note:	<ul style="list-style-type: none"> • NHSI visit to the Trust to review control of infection mostly found good practices across the Trust, with one or two areas requiring attention, which have been actioned.
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Only 47.7% of patients were admitted to the Stroke ward within 4 hours for September. • Late cancellations: performance worsened with 57 cancellations on the day.
Matters presented for information or noting:	<ul style="list-style-type: none"> • Integrated Quality and Performance Report: September • SWB GP Practices' Readiness for CQC Inspection • Safety Plan: Unity reports
Decisions made:	<ul style="list-style-type: none"> • Board sponsorship of the HAFD work
Actions agreed:	<ul style="list-style-type: none"> • Within the action log

Richard Samuda [in Harjinder Kang's absence]

Chair of the Quality and Safety Committee

For the meeting of the Trust Board scheduled for 7th November 2019