

Volunteer Placement Tasks

Day Hospice Support

1.0 Role Summary

An opportunity to volunteer assisting Day Hospice staff in creating a relaxed comfortable environment, supporting patients in the last year of life. The Day hospice is located at Rowley Regis Hospital.

NB All duties will be carried out under the supervision/guidance of the nursing staff but will never include tasks of a clinical nature.

2.0 Key Tasks

Day Hospice Support - To help the Day Hospice staff create a relaxed comfortable environment designed to provide an excellent experience for our patients. Promoting Complimentary Therapies, Mindfulness, chair based exercise and professional Day hospice care.

- To volunteer for a minimum of one day a week 10.30-2.30.
- To help staff in the Day Hospice provide Arts & Crafts.
- To take part in and help patients take part in activities.
- Helping with Food and drinks (meal times).
- Befriending and fellowship with patients in the last year of life.
- To contribute positively to the environment and welfare of the patient's.

3.0 Confidentiality

The volunteer must maintain confidentiality of information relating to patients, staff and other Health Service business.

4.0 Health & Safety

Volunteers must be aware of the responsibilities placed on them under the Health & Safety at Work Act (1974) and the Manual Handling Operations Regulations (1992). This ensures that the agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors to the Trust.

5.0 Equal Opportunities

The Trust has a clear commitment to its equal opportunities policy and it is the duty of every volunteer and employee to comply with the detail and spirit of the policy.

6.0 Smoking

This Trust acknowledges its responsibility to provide a safe, smoke free environment, for its volunteers, employees, service users and visitors. Smoking is therefore not permitted in accordance with the guidelines set down within the Trust Smoking Policy.

