

### DIGITAL MAJOR PROJECTS AUTHORITY

Date of meeting:	30 <sup>th</sup> August 2019
Attendees:	Mike Hoare, Toby Lewis, Kam Dhami, Rachel Barlow, Raffaella Goodby, Martin Sadler, Nicola Taylor, Siten Roy
Apologies:	Marie Perry, Richard Samuda, Amanda Geary
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>• Discussion on Unity key risks and balance of September or November Go Live</li> <li>• Clinical Safety Case as above including hazard elimination</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• Continued improvements in outage downtime for most aspects of infrastructure</li> <li>• Impending switchover to HSCN on September 3<sup>rd</sup></li> <li>• Progress with individual competency assessment for Unity Go Live</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• Ongoing concern about risk management documentation in relation to the IT risk register, to be resolved in line with Trust process</li> <li>• Confidence in IT expertise balance between in house team and Cerner needs further work</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• Overall Response Plan to external reports into IT governance during 2019</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>• Consider Clinical Safety Case as part of Go Live report to the Board, including consideration of unacceptable risks</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• To re-consider outsourcing and PTRG in detail at the October meeting</li> </ul>

**Mike Hoare (for Marie Perry)**

**Chair of the Digital Major Projects Authority**

***For the meeting of the Trust Board scheduled for 5<sup>th</sup> September 2019***