

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Training Room 2, Rowley Regis Hospital, Moor Lane, Rowley Regis, B65 8DA

Date: Thursday, 5th September 2019, 09:30-13:15

Members:

Mr R Samuda (RS) Chair
Mr M Hoare (MH) Non-Executive Director
Mr H Kang (HK) Non-Executive Director
Ms M Perry (MP) Non-Executive Director
Cllr W Zaffar (WZ) Non-Executive Director
Prof K Thomas (KT) Non-Executive Director
Mr M Laverty (ML) Assoc. Non-Executive Director
Mr T Lewis (TL) Chief Executive
Dr D Carruthers (DC) Medical Director
Mrs P Gardner (PG) Chief Nurse
Ms R Barlow (RB) Chief Operating Officer
Ms D McLannahan (DM) Acting Director of Finance
Mrs R Goodby (RG) Director of People & OD
Miss K Dhami (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
Mrs R Wilkin (RW) Director of Communications
Mr D Baker (DB) Director of Partnerships & Innovation
Ms C Dooley (CD) Head of Corporate Governance
Ms J Booth (JB) Lead Nurse IPC
Dr T Saluja (TS) Lead clinician IPC

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome and Introductions [for the purpose of the voice recorder]	Verbal	Chair
	2.	Apologies: Harjinder Kang	Verbal	Chair
	3.	Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
09:35	4.	Improvements made from Patient Stories at Trust Board	TB (09/19) 001	PG
09:50	5.	Questions from Members of the Public	Verbal	Chair
09:55	6.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	7a	(a) receive the update from the Charitable Funds Committee held on 15th August 2019	TB (09/19) 002	WZ
		(b) receive the minutes from the Charitable Funds Committee held on 9 th May 2019	TB (09/19) 003	WZ
10:05	7b	(a) receive the update from the People and OD Committee held on 30 th August 2019	TB (09/19) 004	ML
		(b) receive the minutes from the People and OD Committee held on 28 th June 2019	TB (09/19) 005	ML

Time	Item	Title	Reference Number	Lead
10:10	7c	(a) receive the update from the Quality and Safety Committee held on 30 th August 2019	TB (09/19) 006	KD
		(b) receive the minutes from the Quality and Safety Committee held on 26 th July 2019	TB (09/19) 007	KD
10:15	7d	(a) receive the update from the Digital Major Projects Authority held on 30 th August 2019	TB (09/19) 008	MH
		(b) receive the minutes from the Digital Major Projects Authority held on 26 th July 2019	TB (09/19) 009	MH
10:20	7e	(a) receive the update from the Estate Major Projects Authority held on 30 th August 2019	TB (09/19) 010	RS
		(b) receive the minutes from the Estate Major Projects Authority held on 28 th June 2019	TB (09/19) 011	RS
MATTERS FOR APPROVAL OR DISCUSSION				
10:25	8.	Chief Executive's Summary on Organisation Wide Issues	TB (09/19) 012	TL
10:45	9.	Integrated Quality and Performance Report – July 2019	TB (09/19) 013	TL
10:55	10.	Risk Register Report	TB (09/19) 014	KD
11:05	BREAK			
11:15	11.	Control of infection: Priorities for the coming year	TB (09/19) 015	PG
11:40	12.	STP draft five year plan	TB (09/19) 016	TL
12:00	13.	Learning enquiry into maternal deaths	TB (09/19) 017	PG
12.15	14.	Unity go live	TB (09/19) 018 <i>To follow</i>	TL
12:45	15.	Update on completing the Midland Met Hospital	TB (09/19) 019	TL
MATTERS FOR INFORMATION / NOTING				
	16.	Finance Report: Month 4 results and Q2 forecast	TB (09/19) 020	DM
	17.	NHS Regulatory Undertakings – monthly status update	TB (09/19) 021	TL
	18.	Application of Trust Seal	TB (09/19) 022	KD
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:05	19.	Minutes of the previous meeting, action log and attendance register	TB (09/19) 023	Chair
		<i>To approve the minutes of the meeting held on 1st August 2019 as a true/accurate record of discussions, and update on actions from previous meetings</i>	TB (09/19) 024	Chair
13:15	20.	Any other business	Verbal	Chair
	21.	Details of next meeting: The Public Trust Board meeting will be held on Thursday, 3rd October 2019, 09:30-13:15 in the Observation Room, Site Offices, Midland Metropolitan Hospital		