

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Observation Room, Site Offices, Midland Metropolitan Hospital, Cranford Street, Smethwick B66 2RT

Date: Thursday 3rd October 2019,
09:30 –13:00

Members:

Mr R Samuda (RS) Chair
 Mr M Laverty (ML) Non-Executive Director
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhami (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr D Baker (DB) Director of Partnerships & Innovation
 Miss C Dooley (CD) Head of Corporate Governance
 Ms F Mahmood (FM) Deputy Director of People & OD
 Ms B Downing (BD) Deputy Director of People & OD

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies: Raffaella Goodby	Verbal	Chair
09:35	2.	Patient Story	Presentation	PG
09:50	3.	Questions from Members of the Public	Verbal	Chair
09:55	4.	Chair’s Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	5a	(a) Receive the update from the Remuneration Committee meeting held on 5 th September 2019	TB (10/19) 001	RS
10:05	5b	(b) receive the update from the Finance and Investment Committee meeting held on 27 th September 2019	TB (10/19) 002	RS
		(c) receive the minutes from the Finance and Investment Committee meeting held on 26 th July 2019	TB (10/19) 003	MH
MATTERS FOR APPROVAL OR DISCUSSION				
10:10	6.	Chief Executive’s Summary on Organisation Wide Issues	TB (10/19) 004	TL
10:30	7.	Integrated Quality and Performance Report	TB (10/19) 005	TL
10:50	8.	Monthly Risk Register Report	TB (10/18) 006	KD
11:05	9.	BREAK		

Time	Item	Title	Reference Number	Lead
11:15	10.	Organ donation and transplantation:	TB (10/18) 007 To follow	DC
11:35	11.	Strategic Board Assurance Framework	TB (10/18) 008	KD
11:50	12.	People Matters: Vacancies / Sickness / Mandatory Training	TB (10/18) 009	RG
12:10	13.	CQC Improvement Plan Update	TB (10/18) 010	KD
12:20	14.	Unity Go-Live	TB (10/18) 011	TL
MATTERS FOR INFORMATION / NOTING				
12:35	15.	Finance Report: Month 5 2019/20	TB (10/19) 012	DM
12:40	16.	NHS Regulatory Undertakings: monthly status update on agency and four hour standard	TB (10/19) 013	TL
12:45	17.	Contract Award – Modality	TB (10/19) 014	DM
12:50	18.	Minutes of Private Trust Board held on 11 th September 2019	TB (10/19) 015	MP
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
12:55	19.	Minutes of the previous meeting and action log	TB (10/19) 016	Chair
		To approve the minutes of the meeting held on 5 th September 2019 as a true/accurate record of discussions, and update on actions from previous meetings	TB (10/19) 017	Chair
MATTERS FOR INFORMATION				
13:00	20.	Any other business	Verbal	Chair
	21.	Details of next meeting of the Public Trust Board: Thursday 7th November 2019 at Birmingham Chamber of Commerce, 75 Harborne Rd, Birmingham B15 3DH		