

Appendix 2 – SWB Quality assurance audit of appraisal inputs and outputs 2018-19

	Number fulfilling criteria	% (2018-19)	% (2017-18) For comparison
Appraisal Inputs (out of 40)			
Scope of work: has a full scope of practice been described.	40	100	95
Continuing Professional Development [CPD]: Is CPD compliant with GMC requirement?	40	100	97.5
Quality improvement activity: Is quality improvement activity compliant with GMC requirement?	39	97.5	97.5
Patient feedback exercise: Has a patient feedback exercise been completed?	40	100	100
Colleague feedback exercise: Has a colleague feedback exercise been completed?	40	100	100
Review of complaints: Have all complaints been included?	40	100	100
Review of significant events/clinical incidents/SUIs: Have all significant events/clinical incidents/SUIs been included?	40	100	100
Is there sufficient supporting information from all the doctor's role and places of work?	39	97.5	100
No patient identifiable evidence been submitted	38	95	97.5
Is the portfolio sufficiently completed for the stage of the revalidation cycle year [year 1 to year 4]	40	100	100
Appraisal Outputs (out of 40)			
	Number fulfilling criteria	% (2018-19)	% (2017-18) For comparison
Descriptive Summary present	33	82.5	90
Objective statements about quality of statements	28	70	77.5
PDP (3- 6 targets set)	35	87.5	77.5
PDP contains SMART objectives	33	82.5	97.5