

| QUALITY AND SAFETY COMMITTEE | |
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| Date of meeting: | 28 th June 2019 |
| Attendees: | Harjinder Kang (Chair), Richard Samuda, Marie Perry, David Carruthers, Paula Gardner, Kam Dhami, Rachel Barlow, Dave Baker |
| Apologies: | Kate Thomas |
| Key points of discussion relevant to the Board: | <ul style="list-style-type: none"> • SBAF: the effectiveness of the controls and assurance for the quality risks was considered and confidence levels rated by the Committee: care home provision (limited), vulnerable service improvement plans (limited), welearn delivery (limited), mortality (adequate) and R&D (adequate). Work is underway on all to address the gaps in order to provide the required assurance. Progress will be reported at the next meeting. • Quality Plan: the phasing and projected outcomes of the projects as discussed and agreed with clinical teams was presented and positively received. • CQC Improvement Plan: next month the Committee will receive a RAG rated version of the plan to see progress made in delivering the actions, and any 'hotspots' |
| Positive highlights of note: | <ul style="list-style-type: none"> • Positive results are being seen following the recent Safety Plan refresh with a reduction in missed checks. An follow-up internal audit report has been commissioned for September 2019. |
| Matters of concern or key risks to escalate to the Board: | <ul style="list-style-type: none"> • The Clinical Leadership Executive is discussing concerns over Violence and Aggression and focussed care. • Very poor results on some indicators in 2018 CQC inpatient survey. The Committee reviewed 2017 survey action plan. |
| Matters presented for information or noting: | <ul style="list-style-type: none"> • Safer staffing micro study • EPMA quality and safety benefits |
| Decisions made: | <ul style="list-style-type: none"> • 7-day service: standards and Board assurance – self-assessment approved on behalf of the Board. |
| Actions agreed: | <ul style="list-style-type: none"> • To receive the external maternity review at July meeting • To scrutinise the 4 hour emergency care standard at the July meeting. |

Harjinder Kang
 Chair of the Quality and Safety Committee
 For the meeting of the Trust Board scheduled for 4th July 2019