

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Conference Room, Education Centre, Sandwell
General Hospital

Date: Thursday, 1st August 2019, 09:30-13:15

Members:

Mr R Samuda (RS) Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr M Laverty (ML) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhami (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Ms A Binns (AB) Deputy Director of Governance
 Mr D Baker (DB) Director of Partnerships and Innovation
 Ms L Owens (LO) Financial Adviser

Board Support: (RS) Executive Assistant
 Ms R Stone

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome and Introductions [for the purpose of the voice recorder]	Verbal	Chair
	2.	Apologies: Mick Laverty, Waseem Zaffar, Dinah McLannahan, Kam Dhami, Ruth Wilkin,	Verbal	Chair
	3.	Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
09:35	4.	Patient Story	Presentation	PG
09:50	5.	Questions from Members of the Public	Verbal	Chair
09:55	6.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	7a	(a) receive the update from the Audit and Risk Management Committees held on 4 th July 2019	TB (08/19) 001	MP
		(b) receive the minutes from the Audit and Risk Managements Committees held on 23 rd May 2019	TB (06/19) 002	MP
	7b	(a) receive the update from the Finance and Investment Committee held on 26 th July 2019	TB (08/19) 003	MH
		(b) receive the minutes from the Finance and Investment Committee held on 24 th May 2019	TB (08/19) 004	MH

Time	Item	Title	Reference Number	Lead
	7c	(a) receive the update from the Quality and Safety Committee held on 26 th July 2019	TB (08/19) 005	HK
		(b) receive the minutes from the Quality and Safety Committee held on 26 th June 2019	TB (08/19) 006	HK
	7d	(a) receive the update from the Digital Major Projects Authority held on 26 th July 2019	TB (08/19) 007	MP
		(b) receive the minutes from the Digital Major Projects Authority held on 26 th June 2019	TB (08/19) 008	MP
	7e	(a) receive the update from the Public Health, Community Development and Equality Committee held on 26 th July 2019	TB (08/19) 009	KT
		(b) receive the minutes from the Public Health, Community Development and Equality Committee held on 26 th April 2019	TB (08/19) 010	KT
MATTERS FOR APPROVAL OR DISCUSSION				
10:25	8.	Chief Executive's Summary on Organisation Wide Issues, including Board specific SBAF	TB (08/19) 011	TL
10:45	9.	Integrated Quality and Performance Report - June	TB (08/19) 012	DB
10:55	10.	Risk Register Report	TB (08/19) 013	AB
11:05	BREAK			
11:20	11.	Unity go-live readiness	TB (08/19) 014	TL
11:40	12.	4-hour emergency care standard: Realising the benefits	TB (08/19) 015	RB
	13.	Organising acute beds to 2023	TB (08/19) 016	TL
	13.1	Population health: One coordinated care pathway	TB (08/19) 017	RB
	13.2	Mobilising diagnostic support: One set of promises	TB (08/19) 018	RB
	13.3	Bed numbers and configuration 2019-2023	TB (08/19) 019	TL
	13.4	Completing the respiratory reconfiguration for winter 2019	TB (08/19) 020	RB
12:40	14.	Speak up scorecard - <u>draft</u>	TB (07/19) 021	AB
12:50	15.	PDR moderation – governance and audit for August	TB (07/19) 022	RG
MATTERS FOR INFORMATION / NOTING				
13:00	16.	Never Event notification	Verbal update	DC
	17.	Finance Report: Month 3 results and Q2 forecast	TB (08/19) 023	LO
	18.	NHS Regulatory Undertakings – monthly status update	TB (08/19) 024	TL
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:10	19.	Minutes of the previous meeting, action log and attendance register	TB (08/19) 025	Chair
		<i>To approve the minutes of the meeting held on 4th July 2019 as a true/accurate record of discussions, and update on actions from previous meetings</i>	TB (08/19) 026	Chair

Time	Item	Title	Reference Number	Lead
13:15	20.	Any other business	Verbal	Chair
	21.	Details of next meeting: The Public Trust Board meeting will be held on Thursday, 5th September 2019, 09:30-13:15 in Meeting Room 2, Rowley Regis Hospital, Moor Lane, Rowley Regis B65 8DA		