

Public Trust Board Action Log – as at 2nd May 2019

Meeting Item Number	Action	Lead	Due	Status/Update
TB (11/18) 015	To circulate additional reconfiguration working papers to Trust Board members.	TL	December 2018	Ongoing
TB (12/18) 007	Stroke symposium to take place and an update on this to January Quality and Safety Committee	DC	February 2019	June 20 2019
TB (11/18) 006	Future R&D board development session proposed with primary care colleagues (led by Prof Lasserson)	TL	Ongoing	To be confirmed
TB (01/19) 012	The commitment on the validation on open referrals is to be completed by the 31 March	RB	April 2019	On track for end of May delivery
TB(02/19)020	welearn: Bring the implementation plan to the April Board meeting.	KD	April 2019	On agenda
TB (03/19) 017	Advise if the incident decision tree process was applied in the last three Never Events.	KD	April 2019	Completed
TB (05/19) 010	Organise children-focused Board agenda for July meeting of the Board	KD	July 2019	Ongoing
TB (05/19) 010	Progress clean air planning for the Trust to include electric vehicle option	TL	December 2019	Ongoing
TB (05/19) 010	Present Q2 and winter bed plan options to June Board meeting	RB	June 2019	On private agenda

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TB (05/19) 012	Forward model the trajectory of the effects of agency hour reduction activities, In regard to the agency spend/hours, and check last figures from April 2018 to verify if the results were due to an annual trend (seasonal issue).	RG	June 2019	Oral update
TB (05/19) 013	Divide Board-facing risk report into updated and unupdated tables	KD	June 2019	Completed
TB (05/19) 013	Review the inclusion of risk #11 on the Risk Register, as it was an issue for all Trusts.	KD	June 2019	Completed
TB (05/19) 014	Conclude Sandwell and WB CCG negotiation on average pricing	DM	June 2019	Completed
TB (05/19) 015	Create single reporting template for pillar plan data supporting 2020 vision	TL	July 2019	Ongoing
TB (05/19) 015	Contact Prof Melanie Calvert, University of Birmingham, to invite her to assist with the work on definition and metrics of coordination	RW	July 2019	Ongoing
TB (05/19) 016	Amend IT entries to SBAF before re-presenting controls paper	KD	June 2019	Completed
TB (05/19) 018	Organise May event to present updated FBC to Board members	TL	May 2019	Completed
TB (05/19) 019	Present cutover explanation to next Board meeting and Optimisation Trajectory arising from September Go Live Option	TL	June 2019	Oral update