

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Anne Gibson Board Room, City Hospital

Date: 6th June 2019, 09:30 – 13:15

Members:

Mr R Samuda (RS) Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr M Laverty (ML) Assoc. Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhami (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr L Kennedy (LK) Deputy Chief Operating Officer

Board Support:

Ms R Stone (RS) Executive Assistant

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome and Introductions [for the purpose of the voice recorder]	Verbal	Chair
	2.	Apologies: Rachel Barlow	Verbal	Chair
	3.	Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
09:35	4.	Patient Story	Presentation	PG
09:50	5.	Questions from Members of the Public	Verbal	Chair
09:55	6.	Chair's Opening Comments	Verbal	Chair
	7.	2018-19 Annual Report, including Quality and Financial Accounts	TB (06/19) 001	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	8a	(a) receive the update from the Charitable Funds Committee held on 9 th May 2019	TB (06/19) 002	WZ
		(b) receive the minutes from the Charitable Funds Committee held on 14 th February 2019	TB (06/19) 003	WZ
		(c) Your Trust Charity 2018/19 Annual Report and Accounts	TB (06/19) 004	WZ

Time	Item	Title	Reference Number	Lead
	8b	(a) receive the update from the Audit and Risk Management Committees held on 2 nd May 2019	TB (06/19) 005	MP
		(b) receive the minutes from the Audit and Risk Managements Committees held on 13 th February	TB (06/19) 006	MP
	8c	(a) receive the update from the Finance and Investment Committee held on 24 th May 2019	TB (06/19) 007	MH
		(b) receive the minutes from the Finance and Investment Committee held on 29 th March 2019	TB (06/19) 008	MH
	8d	(a) receive the update from the Quality and Safety Committee held on 24 th May 2019	TB (06/19) 009	HK
		(b) receive the minutes from the Quality and Safety Committee held on 26 th April 2019	TB (06/19) 010	HK
	8e	(a) receive the update from the Digital Major Projects Authority held on 24 th May 2019	TB (06/19) 011	MP
		(b) receive the minutes from the Digital Major Projects Authority held on 26 th April 2019	TB (06/19) 012	MP
	8e	(a) receive the update from the Public Health, Community Development and Equality Committee held on 24 th May 2019	TB (06/19) 013	KT
		(b) receive the minutes from the Public Health, Community Development and Equality Committee held on 14 th February 2019	TB (06/19) 014	KT
MATTERS FOR APPROVAL OR DISCUSSION				
10:25	8.	Chief Executive's Summary on Organisation Wide Issues	TB (06/19) 015	TL
10:35	9.	Integrated Quality and Performance Report - April	TB (06/19) 016	TL
10:50	BREAK			
11:00	10.	welearn implementation plan 2019-20	TB (06/19) 017	KD
11:20	11.	Quality Plan: proposals for 2019-20	TB (06/19) 018	DC
11:45	12.	2020 Strategic BAF – controls proposal	TB (06/19) 019	KD
12:00	13.	Midland Met completion: Trust Board Approval of Preferred Bidder	TB (06/19) 020	TL
12:30	14.	Speak Up action plan	TB (06/19) 021	KD
12:45	15.	Care Quality Improvement Plan – final and updated	TB (06/19) 022	KD
MATTERS FOR INFORMATION / NOTING				
13:05	16.	Never Event notification	Verbal	DC
	17.	Finance Report: Month 1	TB (06/19) 023	DM

UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS

13:10	18.	Minutes of the previous meeting, action log and attendance register <i>To approve the minutes of the meeting held on 2nd May 2019 as a true/accurate record of discussions, and update on actions from previous meetings</i>	TB (06/19) 024	Chair
			TB (06/19) 025	Chair
13:15	19.	Any other business	Verbal	Chair
	20.	Details of next meeting: The Public Trust Board meeting will be held on Thursday, 4th July 2019, 09:30-13:15 off site venue to be confirmed		
		Public Annual General Meeting The Trust's Public Annual General Meeting will be held on Thursday, 20th June 2019 from 18:00 in the Conference Room, Education Centre at Sandwell General Hospital		