

Public Trust Board Action Log – as at 7th March 2019

Meeting Item Number	Action	Lead	Due	Status/Update
TB (11/18) 015	To circulate additional reconfiguration working papers to Trust Board members.	TL	December 2018	Outstanding
TB (12/18) 003	Provide a response about when the booking-in screens will be fixed at Rowley Regis Hospital.	RB	May 2019	Project completed expected in late May.
TB (12/18) 007	Stroke symposium to take place and an update on this to January Quality and Safety Committee	DC	February 2019	Date to be confirmed orally
TB (11/18) 006	Future R&D board development session proposed with primary care colleagues (led by Prof Lasserson)	TL	Ongoing	Scheduled for Quarter 1, 2019/20
TB (01/19) 012	The commitment on the validation on open referrals is to be completed by the 31 March	RB	April 2019	End of May delivery
TB(02/19)020	w elearn: Bring the implementation plan to the April Board meeting.	KD	April 2019	Delayed to May, needed for June conference
TB (03/19) 009	Address the issue of allocation and management of VAT in regard to MMH at the April Private Trust Board meeting.	TL	April Board Meeting	Oral update
TB (03/19) 011	Circulate the list of six cancer priorities.	RB	ASAP	Circulated and completed
TB (03/19) 017	Confirm a timescale for point 4.4i in paper TB (03/19) 017 to be completed – Identify and minimise potential site/location distractions when procedures being undertaken.	DC	May 2019	Not yet due

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TB (03/19) 017	Provide a theoretical answer to the Board in relation to point 5 in paper TB (03/19) 017 and to identify at what point would error lead to consequence for the employee.	TL	May 2019	Not yet due
TB (03/19) 017	Advise if the incident decision tree process was applied in the last three Never Events.	KD	April 2019	Oral update
TB (03/19) 023	Forward looking BAF to include the things that were not featured with the BAF that need to be included.	KD	May 2019	To be discussed on April 18th