

Report Title	2019-20 Quarter 1 delivery so far		
Sponsoring Executive	Rachel Barlow, Chief Operating Officer		
Report Author	Rachel Barlow, Chief Operating Officer, and Raffaella Goodby, Director of People and OD		
Meeting	Trust Board	Date	2 nd May 2019

1. Suggested discussion points *[two or three issues you consider the Trust Board should focus on]*

The Board has received successive reports through Q4 as we have sought to build an integrated plan for income, pay and non-pay for 2019-20. This approach reflected a desire to set plans earlier and give directorate teams much greater foresight about what is to be delivered. Late stage complications on Other Contract Line income have been resolved but did disrupt this aim.

We agreed at our last meeting reporting approaches for income/referrals/activity/waiting lists and for our operational People aims, including our paybill and our Fully Staffed ambitions. The appended papers show delivery to date:

- Referrals are largely operating to our plan, which continues to scale up month on month
- Our RTT and waiting list number plans are operating to expectation
- Income is slightly below plan reflecting some specific slow delivery and some mis-set trajectories
- April saw little change in our people datasets, but we have now completed ESR reconciliation and implemented the change VAF process
- We have made more band 5 nursing offers than anticipated YTD

2. Alignment to 2020 Vision *[indicate with an 'X' which Plan this paper supports]*

Safety Plan		Public Health Plan		People Plan & Education Plan	X
Quality Plan		Research and Development		Estates Plan	
Financial Plan	X	Digital Plan		Other <i>[specify in the paper]</i>	X

3. Previous consideration *[where has this paper been previously discussed?]*

n/a

4. Recommendation(s)

The Trust Board is asked to:

- NOTE** the strengths and weaknesses of reporting and of performance
- CONSIDER** oral advice on implications for Q1 trajectory
- RECOGNISE** work to be done in May on non-pay reporting and operational coherence

5. Impact *[indicate with an 'X' which governance initiatives this matter relates to and where shown elaborate]*

Trust Risk Register		Being updated				
Board Assurance Framework		Being updated				
Equality Impact Assessment	Is this required?	Y		N	X	If 'Y' date completed
Quality Impact Assessment	Is this required?	Y		N	X	If 'Y' date completed

SANDWELL AND WEST BIRMINGHAM HOSPITALS NHS TRUST

Report to the Trust Board: 2nd May 2019

2019-20 Quarter 1 delivery so far

1. Introduction or background

- 1.1 The Board reviewed last month the Annual Plan submission which integrated our paybill and wte aims with the rising referral expectation and activity plan. Only winter emergency activity was excluded from the wte plan whilst we finalise our supply model.
- 1.2 Rather than 'lose' Q1 to plan setting we are trying to operationalise the improvements required immediately and present data on the early weeks of the month.

2. People and pay-bill

- 2.1 As anticipated we have work to do to finalise the People PMO datasets and the involvement of all key personnel. The expectation is that May will see both crystallise.
- 2.2 The expectation that all roles will be at advert by mid-May is reflected in other papers before the Board. Both recruitment to date and agency spend to date are running better than plan.

3. Referrals, activity and income

- 3.1 The Board is aware that a significant transfer of referred elective activity sits at the heart of the system plan. We continue to construct PCN level dashboards to establish whether we are on the quarterly trajectory. In month to Trust referrals are currently operating to plan.
- 3.2 **Annex 1** sets out some shortfalls in activity YTD which are recoverable over Q1 and Q2.

4. Recommendations

- 4.1 The Board is asked to:
 - a. **NOTE** the strengths and weaknesses of reporting and of performance
 - b. **CONSIDER** oral advice on implications for Q1 trajectory
 - c. **RECOGNISE** work to be done in May on non-pay reporting and operational coherence

Rachel Barlow
Chief Operating Officer
25th April 2019

Raffaella Goodby
Chief Operating Officer

Annex 1: Income and activity in April to date

Annex 2: People plan PMO data for April