

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Training Room 2, Rowley Regis Hospital, Moor Lane,  
Rowley Regis B65 8DA

**Date:** 2<sup>nd</sup> May 2019, 09:30 – 13:15

**Members:**

Mr R Samuda (RS) Chair  
 Ms O Dutton (OD) Vice Chair  
 Mr M Hoare (MH) Non-Executive Director  
 Mr H Kang (HK) Non-Executive Director  
 Ms M Perry (MP) Non-Executive Director  
 Cllr W Zaffar (WZ) Non-Executive Director  
 Prof K Thomas (KT) Non-Executive Director  
 Mr M Laverty (ML) Assoc. Non-Executive Director  
 Mr T Lewis (TL) Chief Executive  
 Dr D Carruthers (DC) Medical Director  
 Mrs P Gardner (PG) Chief Nurse  
 Ms R Barlow (RB) Chief Operating Officer  
 Ms D McLannahan (DM) Acting Director of Finance  
 Mrs R Goodby (RG) Director of People & OD  
 Miss K Dhami (KD) Director of Governance

**In attendance:**

Mrs C Rickards (CR) Trust Convenor  
 Mrs R Wilkin (RW) Director of Communications

**Board Support**

Mrs C Clarke (CC) Executive Assistant

Time	Item	Title	Reference Number	Lead
09:30	1.	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i>	Verbal	Chair
09:35	2.	<b>Patient Story</b>	Presentation	PG
09:50	3.	<b>Questions from Members of the Public</b>	Verbal	Chair
09:55	4.	<b>Chair's Opening Comments</b>	Verbal	Chair
<b>UPDATES FROM THE BOARD COMMITTEES</b>				
10:00	5a	(a) Receive a summary note from the <b>Remuneration Committee</b> held on 4 <sup>th</sup> April 2019	TB (05/19) 001	RS
10:05	5b	(a) receive the update from the <b>People and OD Committee</b> held on 26 <sup>th</sup> April 2019	TB (05/19) 002	ML
		(b) receive the minutes from the <b>People and OD Committee</b> held on 17 <sup>th</sup> December 2018	TB (05/19) 003	ML
10:10	5c	(a) receive the update from the <b>Quality and Safety Committee</b> held on 26 <sup>th</sup> April 2019	TB (05/19) 004	HK
		(b) receive the minutes from the <b>Quality and Safety Committee</b> held on 29 <sup>th</sup> March 2019	TB (05/19) 005	HK

Time	Item	Title	Reference Number	Lead
10:15	5d	(a) receive the update from the <b>Digital Major Projects Authority</b> held on 26 <sup>th</sup> April 2019	TB (05/19) 006	MP
		(b) receive the minutes from the <b>Digital Major Projects Authority</b> held on 29 <sup>th</sup> March 2019	TB (05/19) 007	MP
10:20		(a) receive the update from the <b>Estate Major Projects Authority</b> held on 26 <sup>th</sup> April 2019	TB (05/19) 008	HK
		(b) receive the minutes from the <b>Estate Major Projects Authority</b> held on 8 <sup>th</sup> February 2019	TB (05/19) 009	HK
<b>MATTERS FOR APPROVAL OR DISCUSSION</b>				
10:25	6.	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (05/19) 010	TL
10:35	7.	<b>2018-19 Concluding business</b>	TB (05/19) 011	TL
10:50	<b>BREAK</b>			
11:00	9.	<b>2019-20 Quarter 1 so far</b>	TB (05/19) 012	RB
11:10	10.	<b>Monthly Risk Report</b>	TB (05/19) 013	KD
11:20	11.	<b>Contracting conclusions and implications</b>	TB (05/19) 014	DM
11:25	12.	<b>2020 delivery update</b>	TB (05/19) 015	TL
11:40	13.	<b>Strategic Board Assurance Framework: future risks</b>	TB (05/19) 016	KD
12:00	14.	<b>CQC Well-led self-review: hot spot deliverables</b>	TB (05/19) 017	KD
12:20	15.	<b>Midland Met completion: Full Business Case update</b>	TB (05/19) 018	TL
12:40	16.	<b>Unity implementation update</b>	TB (05/19) 019	TL
<b>UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS</b>				
12:55	17.	<b>Minutes of the previous meeting, action log and attendance register</b>	TB (05/19) 020	Chair
		<i>To approve the minutes of the meeting held on 2<sup>nd</sup> April 2019 as a true/accurate record of discussions, and update on actions from previous meetings</i>	TB (05/19) 021	Chair
<b>MATTERS FOR INFORMATION</b>				
13:15	18.	<b>Any other business</b>	Verbal	Chair
	19.	<b>Details of next meeting:</b> The Public Trust Board meeting will be held on <b>Thursday, 6<sup>th</sup> June 2019, 09:30-13:15</b> in the Anne Gibson Committee Room at City Hospital  <b>Public Annual General Meeting</b> The Trust's Public Annual General Meeting will be held on <b>Thursday, 20<sup>th</sup> June 2019</b> from 18:00 in the Conference Room, Education Centre at Sandwell General Hospital		